

CVEC Guide

- Before you begin make sure that you:
 - Have a digital copy of your ID card ready
- Go to <https://cvec.etudiant.gouv.fr/>
- Change the language to English at the top of the page if you do not speak French.

- Scroll down the page and click on Pay by credit card (you will have the option to change this later if needed).



Payer en ligne

Pour vous acquitter de votre CVEC depuis votre ordinateur ou votre smartphone utilisez votre carte bancaire. Si vous ne disposez pas d'une carte bancaire, vous pouvez utiliser celle d'une autre personne.

Payer en CB



Payer en espèces

Si vous n'êtes pas en mesure de régler votre CVEC en ligne, rendez-vous dans le réseau FDJ agréé Nirio pour payer en espèces. Aucun frais de gestion ne vous sera demandé.

Payer en espèces

- On the next page scroll down and click on registration form



SIGN IN

MY ACCOUNT

Email address * (name@example.com)

Login (Email)

Password *

Identify yourself

[Forgot your password ?](#)

You already have a MesServices account if you have registered with Parcoursup in the past 4 years.

- You have received an email confirming the creation of your MyServices account (to be looked up in your message history).
- To connect for the first time, use the email address provided to Parcoursup and [reset your password](#) (function: forgotten password).
- Please note: Some accounts could not be created automatically from Parcoursup.

MyServices.Etudiant.gouv account :

- To reset your password, please use this [password reset form](#).
- To change your login address, please use this [login email modification form](#).
- To identify the main email address (connection and contact) associated with a MyServices account (and if applicable the security email address, if applicable), please use this [email indication form](#).
- If you do not have an account on MyServices, please create one with the [registration form](#).

- Scroll down the next page to the Creating a new profile – step 1 section and enter your information.
 - The surname/birthname is your last name the first given name is your first name.

- Note that the Surname/Customary name section is optional. You could put down your preferred last name here if you like.
- Please use an email address that you will always have access to such as your personal email address or your AUP email address. Do not use your high school address as we have noticed that some students have lost access to these addresses in the past.

CREATING A NEW PROFILE - STEP 1

Identity

Marital status * Civility * Surname / Birth name * Surname / Customary name

Date of Birth * First given name * Second given name Third given name

Country of birth * Department of birth * Place of birth * Nationality *

Country and city of birth must be those existing at the actual date of birth.

Main email address (MesServices.Etudiant.gouv account connection and contact)

Email address * (name@example.com)

Email address verification * (name@example.com)

Verification code

Verification code to be copied below *



National Student Identification

The INE (National Student Identification) or BEA number: It appears on your student card or on the baccalaureate transcript, or on the baccalaureate registration confirmation form.

INE number *

If you have an INE (National Student Identification) number and this number is not accepted, please check "I don't have an INE number".

If you do not have an INE number (you come from abroad or you are enrolled in an institution not dependent of the National Education), you must provide proof of your registration in French higher education for the current or future academic year or an internship certificate in France.

An email from the Crous stating that you have been offered a temporary stay in a student hall, is accepted as proof.

☒ I don't have an INE number

Cancel Next

- Click Next

Check your entered data

Your data will be sent to the directory of National Identifiers in High Education to retrieve your INE.

Please check that your identity data has been entered correctly before continuing with your registration.

Warning: If you are a student's parent or legal guardian, make sure that the data entered corresponds to the student's identity data (and not yours).

OK

gouv.fr
étudiant MesServices.étudiant.gouv.fr

The INE recovered is 223422972DJ.

Click on the "Next" button to continue the registration.

Cancel

Next

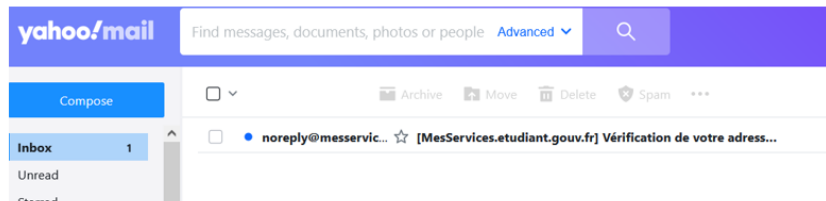
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MINISTÈRE
DE L'ENSEIGNEMENT
SUPÉRIEUR
ET DE LA RECHERCHE
Liberté
Égalité
Fraternité



- You will then be sent an email with a code to enter on the next page. Enter the code and click next.



You have applied for a creation of profile on messervices.etudiant.gouv.fr.

If you are at the origin of this operation, in order to guarantee the authenticity of your email address, here is the verification code to be reported in the registration form:

HUDJOP

NB: if you do not reach the end of the registration process, you will have to start the registration again from the beginning (the verification code is valid only for the current procedure).

Best regards,
The team of messervices.etudiant.gouv.fr

- In the institution section, tick **not registered to date in an institution**.
- In the city of study section put 75007 for the postal code.
- In the student situation section upload your ID card or passport.

CREATING A NEW PROFILE - STEP 3

Institution

If you do not yet know your institution or if it does not appear in the list, you can leave "Other" as institution. You can modify it later in "My Profile".

Academic year : 2023-2024

☐ Not registered to date in an institution

☐ Institution abroad

 Clear all fields

Department

-- Select a department --

Etablissement *

Other

If you enter at least 3 letters in 'Institution', the list of institutions will be filtered.

City of Study

Enter the postal code or the name of your city of study or your planned study city (or French city of attachment in case of establishment abroad) *

-- Select your city of study --

Student situation

This registration will be verified. If your supporting documents are not valid, your account will be blocked.

Proof of identity * (PDF, JPG, PNG format, 10Mo maximum for all PCs)

Browse...

No file selected

This proof must be in your name, with photo. This proof can be either your identity card, your passport, your driving license.

- In the student contact information section enter your cellphone number and address. *Note – This number will need to work in France because you will get a text message to activate your account. If you do not have a phone that works in France, click on I don't have any cellphone number to provide. This will ask you to

provide a security email address (different one than you put in the section.)

Student contact information

Cellphone *

 .

☐ I don't have any cellphone number to provide

The cellphone number can be used to send the security code, in the event of a request to modify your email address or password.

Student contact information

Phone

 .

Address *

Address line 1

Address line 2

City * Postal code Country *

- In the Family Contacts section enter your parent's information. There are two tabs in case you want to put both, but you only need to put one. Once finished click next.

Family Contacts

Contact 1 Contact 2

Civility Name First name

-- Select civility --

Email address (name@example.com) Cellphone Phone

 .  .

Address

Address line 1

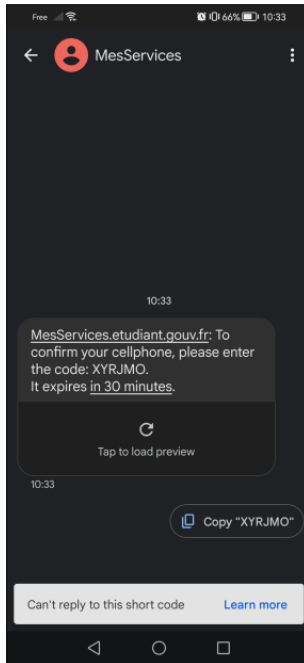
Address line 2

Postal code City Country

Cancel

Next

- You will then receive a text message to verify your phone number with a verification code. If you did not provide a phone number, you will receive an email to your security email address with the verification code.



- Enter the code and click send

CREATING A NEW PROFILE - STEP 4

 Cellphone number verification

Do not close your browser. An SMS has been sent to you (+337*****56) with a verification code. Enter this code to confirm the modification.

Verification code *

xyrjmqd

[I cannot receive SMS](#)

[Cancel](#)

[Send](#)

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- Complete the next steps pertaining to you and click next.

Your account was created. You will receive an email in order to set up your MesServices.Etudiant.gouv account password. We still need some information before validating your account. ✕

DEFINING ACCESS TO THE SCHOLARSHIP APPLICATION (DSE)

IMPORTANT:
YOU WILL ANSWER CERTAIN QUESTIONS TO FIND OUT IF YOU ARE ELIGIBLE FOR THE STUDENT SOCIAL FILE (D.S.E.).
IT IS IMPORTANT THAT YOUR ANSWERS FAITHFULLY REFLECT REALITY, AS YOU MAY BE ASKED FOR SUPPORTING DOCUMENTS.
WITHOUT BEING ABLE TO PROVIDE THEM, YOUR SCHOLARSHIP AND/OR ACCOMMODATION REQUESTS MAY NOT BE SUCCESSFUL.

Do you have French or Andorran nationality? *

- ☐ I don't have French or Andorran nationality
☐ I am French or Andorran

Next

- Complete the next steps pertaining to you and click next.



DEFINING ACCESS TO THE SCHOLARSHIP APPLICATION (DSE)

Do you have the recognized status of refugee, subsidiary protection, temporary protection, or the status of beneficiary or former beneficiary of social assistance for children (ASE)? (official proof will be required) *

- ☐ Yes
☐ No

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- Complete the next steps pertaining to you and click next.

DEFINING ACCESS TO THE SCHOLARSHIP APPLICATION (DSE)

At the start of the academic year on 09/01/2024, will your father, mother or legal gardian (in this case a judgment of delegation of parental authority will be requested) have been residing on the french territory for more than two years ? *

☐ Yes

☐ No

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- Click end

You can now use the link received by email to set your password and log into your account. ✕

DEFINING ACCESS TO THE SCHOLARSHIP APPLICATION (DSE)

Your situation indicates that you are not concerned by the Student Social File (DSE). You are not eligible for the scholarship based on social criteria.

You will be able to submit accommodation requests which will be examined by each CROUS according to admission criteria which may vary. Find out more on the website of the CROUS on which your place of study depends.

All the other services of MesServices.étudiant.gouv.fr are open to you.

If you believe you are entitled to a scholarship based on social criteria, send a message to Crous via the "Assistance" accessible on the home page, explaining your situation.

End

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- You will be sent another email to create your account and set your password.

☒	noreply@messervices.etud... ☆ [MesServices.étudiant.gouv.fr] Compte créé avec succès / Account created suc...	10:34 AM
☐	noreply@messervices.etud... ☆ [MesServices.étudiant.gouv.fr] Vérification de votre adresse courriel / Verificat...	10:12 AM

--

Your account has been created on messervices.etudiant.gouv.fr with INE number [REDACTED]

You can now sign in with your MesServices.Etudiant.gouv account using the following credentials:

Username: [REDACTED]@email.fr

Please follow [this link](#) to set your password and complete the registration process

The opening of a MesServices account is reserved for students enrolled or that will enroll in a course delivered by a French educational institution.

Your account may be deactivated later if the information is not sufficient to justify your status as a student or future student. If necessary, you will receive an information email inviting you to complete the information transmitted.

Best regards,

The team of messervices.etudiant.gouv.fr

- Your username will be your email address.
- Click on 'this link' to set your password.
- Create your password and click save new password.

étudiant^{gouv.fr} MesServices.etudiant.gouv.fr

CHANGE PASSWORD

Password *

Password confirmation *

Save new password

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- You can now sign in with your email address and newly created password.

Follow us   [etudiant.gouv.fr](#)  [Registration](#) [Sign in](#)  -

étudiant^{gouv.fr} MesServices.etudiant.gouv.fr

You can now connect to the site with the chosen identifiers. 

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- If you are redirected, click on sign in with messervices.etudiant.gouv.fr

étudiant ^{gouv.fr} **MesServices**.etudiant.gouv.fr

SIGN IN

Sign in with
MesServices.etudiant.gouv.fr

Or

FranceConnect is the solution offered by the State to secure and simplify the connection to your online services.

 Sign in with
FranceConnect

[What Is FranceConnect?](#)

Sign in with MesServices.Etudiant.gouv.fr :

- To reset your password, please use this [password reset form](#).
- To change your login address, please use this [login email modification form](#).
- To identify the main email address (connection and contact) associated with a MyServices account (and if applicable the security email address, if applicable), please use this [email indication form](#).
- If you do not have an account on MyServices, please create one with the [registration form](#).

Sign in with FranceConnect :

- As a student, you may already have an account with [Ameli.fr](#) or [La Poste digital identity](#).

- Sign in

SIGN IN

MY ACCOUNT

Email address * (name@example.com)

Password *

Identify yourself

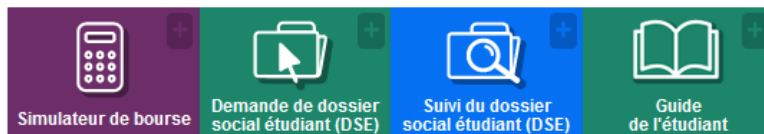
[Forgot your password ?](#)

You already have a MesServices account if you have registered with Parcoursup in the past 4 years.

- You have received an email confirming the creation of your MyServices account (to be looked up in your message history).

- Once signed in Click on CVEC

VOTRE DOSSIER SOCIAL ETUDIANT



VOS ÉTUDES



VOUS LOGER



CVEC - CONTRIBUTION DE VIE ÉTUDIANTE ET DE CAMPUS

Chaque étudiant en formation initiale dans un établissement d'enseignement supérieur doit s'acquitter de la CVEC pour s'inscrire dans son établissement : l'attestation CVEC sera exigée pour finaliser votre inscription.

La procédure d'acquittement, par paiement ou en faisant valoir son droit à exonération, pour les inscriptions pour l'année universitaire 2024-2025, est possible à partir du 15 mai 2024.

Pour en savoir plus :

etudiant.gouv.fr

ALERTE PHISHING

Ne communiquez jamais vos identifiants de connexion de MesServices.etudiant.gouv.fr à un autre site ou à un tiers par téléphone ou

- Scroll down the page and choose your payment method. Click on Pay by credit card.
- If you are unable to pay by credit card, you may pay in cash. You will need to print out a certificate from the CVEC website and download the Nirio app to do so. Please see the end of this guide for more information.

		
Pay online To pay your CVEC from your computer or smartphone, use your bank card. If you don't have a credit card, you can use someone else's. Pay by credit card	Pay in cash If you are unable to pay for your CVEC online, go to the FDJ Nirio approved network to pay in cash. No management fees will be charged. Pay in cash	Get reimbursed You have paid your CVEC while : • You are a scholarship holder • You are entering a case of exemption • You are enrolled in a course that does not require payment of the CVEC The application campaign for the CVEC refund for the year 2024-2025 will be open from 1 September 2024 to 31 May 2025 The application campaign for the CVEC refund for the year 2023-2024 has been closed since 31 May 2024. You can no longer be reimbursed.

- Choose your payment method and click pay the CVEC at the bottom of the page.
- Accept the terms and conditions and click Payer par carte bancaire.

Payment of CVEC for the year 2024-2025



Check your civil status and your contact details as the certificate cannot be modified after it has been issued

Before proceeding to obtain your CVEC certificate, please check your personal data collected at your connection :

Your civil status - [Modify](#)

Current INE number : 233366394JG
Civility : Madam
Surname : DOE
First name : Jane
Middle name : none
Third name : none
Date of birth : Jan 1, 2005

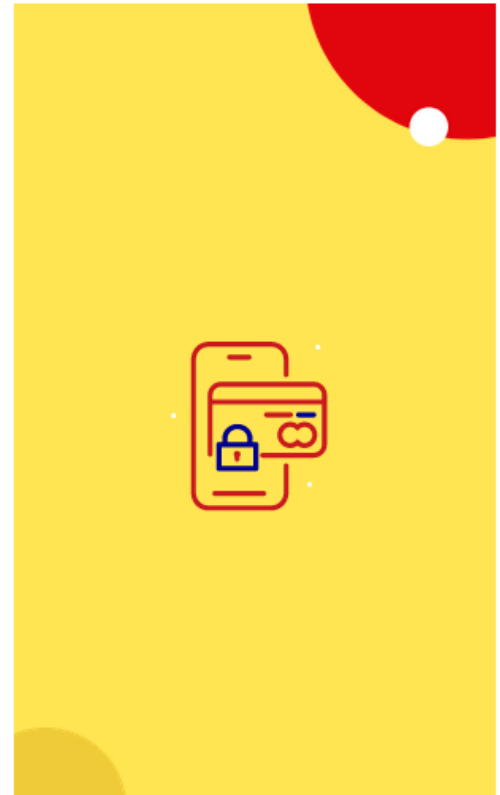
Your contact details - [Modify](#)

Email address : Andrew.c.tischler@email.fr
Fixed telephone number : none
Mobile phone number : none

☐ I have read and accept the terms and conditions detailed in [Personal Data Information](#)

[Back to home](#)

[Continue](#)



- You may be asked to enter the city of establishment again. Enter Paris 7e Arrondissement.

Payment of CVEC for the year 2024-2025

Step 1/3

City of establishment

Next step : Choice of payment method

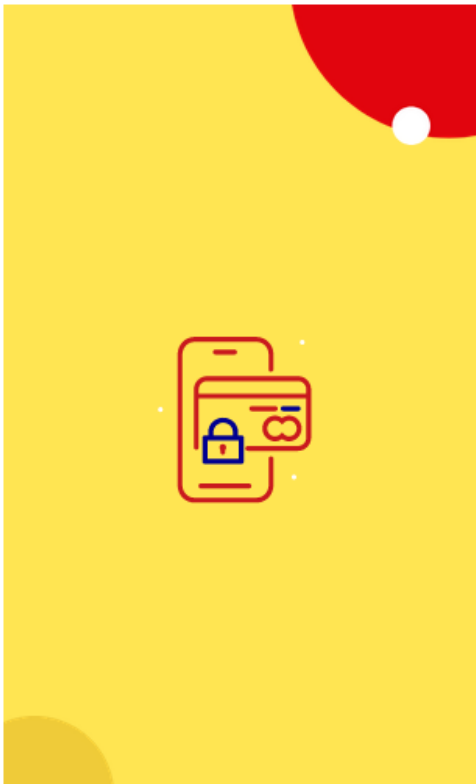
Enter the name of your city of study or the postcode (mandatory information)

Exemple : Angers or 49000

Paris 7e Arrondissement

Back to home

Next step



Informations sur la dette

Établissement : CENTRE REGIONAL DES OEUVRES UNIVERSITAIRES ET SCOL

Rue : 39, AVENUE GEORGES BERNANOS

Code postal : 75231

Référence de la dette : CVEC400000PAR4LTXZPH410001

Montant : 103,00 €

Adresse électronique : Andrew.c.tischler@email.fr

Modes de paiement disponibles

Payer par carte bancaire



- Enter your card details, be sure that you are able to make online payments. You may need to verify the payment with your bank.

Merchant: CENTRE REGIONAL DES OEUVRES UNIVERSITAIRES ET SCOL
Order amount: €100.00

Transaction information

Card information

Please enter payment information

Card number:

Expiry date:

Month: 01 Year: 2023

Security code:

Confirm Cancel

- You will now be able to go back the CVEC website to download your attestation certificate (it will have a QR code on it). Then upload this to your checklist. DO NOT UPLOAD THE DETAILS DU PAIEMENT or the FACTURE. These documents will not be accepted. Please only upload the Attestation certificate. See the example below.



2D-DOC

Attestation de contribution de vie étudiante et de campus

Année universitaire 2024 - 2025

N° de l'attestation : PAR [REDACTED]
Date d'émission : 7 juin 2024 à 10:39
Civilité : Madame
Nom de naissance : [REDACTED]
Nom d'usage : [REDACTED]
Prénom(s) : [REDACTED]
Date de naissance : [REDACTED]
N° INE : 223 [REDACTED]
[REDACTED] est en règle au regard de la Contribution de vie étudiante et de campus.

Pour l'inscription dans mon établissement

- Si la procédure d'inscription en ligne vous demande de renseigner votre numéro d'attestation CVEC, vous saisissez les 12 caractères de cette attestation :
PAR [REDACTED]
- Si vous vous inscrivez physiquement dans votre établissement :
Vous présentez votre attestation sur écran, ou sur papier si votre établissement l'exige. Celui-ci peut :
 - scanner le QRcode :



- saisir votre numéro d'attestation enrichi des 5 premières lettres de votre nom :
PAR [REDACTED]

Besoin d'
aide?

Paying in Cash

- NOTE for paying in cash - If you decide to pay in cash, you will need to download a payment notice from the CVEC website and the Nirio application on your phone (it is entirely in French). You will need to upload your ID to the app and go to an FDJ (Française des Jeux) payment point, often found in French press and tobacco

shops (Tabac). You must make the payment within 2 days once you have chosen this option.

To pay in cash, log into the CVEC website and click on Pay in cash.

 Pay online To pay your CVEC from your computer or smartphone, use your bank card. If you don't have a credit card, you can use someone else's. Pay by credit card	 Pay in cash If you are unable to pay for your CVEC online, go to the FDJ Nirio approved network to pay in cash. No management fees will be charged. Pay in cash	 Get reimbursed You have paid your CVEC while : • You are a scholarship holder • You are entering a case of exemption • You are enrolled in a course that does not require payment of the CVEC The application campaign for the CVEC refund for the year 2024-2025 will be open from 1 September 2024 to 31 May 2025 The application campaign for the CVEC refund for the year 2023-2024 has been closed since 31 May 2024. You can no longer be reimbursed.
--	--	---

- Read the information and click Next step.

Cash payment with Nirio for the year 2024-2025

Step 2/3

Cash payment with Nirio

Next step : Notice of payment

By choosing this method of payment :

- You immediately obtain a payment notice to scan with the Nirio App. Then all you have to do is go to a Nirio payment point (more than 10,000 partner merchants)
- You will have no management fees to pay
- Within 2 working days after your payment, you will receive by e-mail your certificate of payment, to be presented to your establishment.



"Have you checked if you are eligible for a scholarship based on social criteria ?

It would allow you to be exempted or reimbursed from the CVEC and to benefit from many other advantages. To find out, take the test on the "scholarship simulator" [🔗](#)

[Back to home](#)

[Previous step](#)

[Next step](#)

- On the next page read the information and notice that it will tell you by when you to pay.

Cash payment with Nirio for the year 2024-2025

Step 3/3

Notice of payment

Instructions

You can go to Nirio approved FDJ network, to pay in cash your student and campus living contribution to more than 10,000 merchant partners.

Download Nirio mobile App from [Google Play](#) or [Apple Store](#), scan the QR code present on your payment notice and generate a payment code. This code is to be presented, with the Nirio App, to the merchant for the payment of your CVEC.

You have until June 21, 2024 at 3:46 PM to pay your CVEC in a Nirio payment point.

Find the list of authorized Nirio partner merchants directly in the App or on Website nirio.fr.

N.B.: no payment fees at your expense.

[Download instructions](#)

Once the CVEC is paid, you will receive an email with your certificate within 24 hours, with the possibility of downloading it from your personal space on CVEC.etudiant.gouv.fr [↗](#). This is the certificate that must be presented to your institution.

[Find the nearest Nirio payment point to you](#) [↗](#)

- Scroll down the page and click Download my payment notice.

Notice of payment n° PAR [REDACTED]

Transmitter

Issued by : CROUS de Paris
On : Jun 18, 2024

Student

Civility : Madam
Surname : DOE
Firstname(s) : Jane
Birthdate : Jan 1, 2005
N° INE : [REDACTED]

Object

For : Student Life and Campus Contribution
Academic year : 2024 - 2025

Amount to pay

Student Life and Campus Contribution : 103,00 € TTC



[Cancel my invoice and back to home](#)

[Download my payment notice](#)

- Follow the instructions on the payment notice to make your payment.

Go to Nirio authorized FDJ network with Nirio mobile app, after scanning this QR code and generating the payment code in order to pay.

Once the CVEC has been paid, you can download your certificate from your personal space on [CVEC.etudiant.gouv.fr](https://cvec.etudiant.gouv.fr). It is this certificate that must be presented to your institution.

Notice of payment n° PAR [REDACTED]	
Transmitter	
Issued by :	CROUS de Paris
On :	Jun 18, 2024
Student	
Civility :	Madam
Surname :	DOE
Firstname(s) :	Jane
Birthdate :	Jan 1, 2005
N° INE :	[REDACTED]
Object	
For :	Student Life and Campus Contribution
Academic year :	2024 - 2025

Amount to pay	
Student Life and Campus Contribution :	103,00 € TTC
	

- Follow the instructions below to set up your Nirio app.
Create your account on the Nirio App

nirio
Vos services de paiement
du groupe FDJ

**Payez votre CVEC*
en espèces**

dans le réseau FDJ agréé Nirio

* Contribution de Vie Étudiante et de Campus

cvec
Contribution Vie Étudiante
et de Campus

Rendez-vous dans
le réseau FDJ agréé Nirio qui
offre de larges amplitudes
horaires et de jours d'ouverture :

• **Bar-Tabac-Presse :**
liste des points de paiement
depuis l'App Nirio ou nirio.fr

Téléchargez l'App Nirio :



Téléchargez dans
l'App Store

DISPONIBLE SUR
Google Play

Plus d'infos sur **nirio.fr**

Créez votre compte sur l'App Nirio, c'est simple et rapide !

- 1. Téléchargez l'App Nirio et créez votre compte**

- 2. Renseignez votre adresse e-mail puis validez la avec le code reçu par e-mail**
Pensez à vérifier vos spams

- 3. Choisissez votre mot de passe et scannez votre justificatif d'identité depuis l'App Nirio**
Les pièces acceptées :
- Passeport tous pays
- Carte nationale d'identité Espace économique européen et Suisse
- Titre de séjour français

Réalisez le paiement de votre CVEC dès que votre compte est validé (délais de quelques minutes)
En attendant, préparez votre avis de paiement.

À savoir !
Vous n'avez aucun frais de gestion à régler.

Payez en espèces dans votre commerce de proximité :

- 1. Générez votre avis de paiement sur votre espace personnel sur cvec.etudiant.gouv.fr. L'avis comporte un QR code que vous scannez dans l'App Nirio**
- 2. Validez les informations présentes à l'écran et générez un code de paiement**
- 3. Rendez-vous dans le réseau FDJ agréé Nirio et scannez le code de paiement généré par l'App Nirio dans le terminal FDJ**
- 4. Présentez votre pièce d'identité au commerçant (celle utilisée pour créer votre compte) et effectuez votre paiement en espèces**
- 5. Récupérez votre justificatif papier auprès du commerçant partenaire, l'historique de vos paiements se trouve dans l'App Nirio**
- 6. Vous pourrez, sous 24h, télécharger votre attestation depuis votre espace personnel sur cvec.etudiant.gouv.fr. C'est cette attestation qu'il faudra présenter à votre établissement.**

Nirio marque commerciale de FDJ Services, SAS au capital social de 13.704.000 Euros, RCS de Nanterre n°892 122 888 - Siège social Boulogne-Billancourt 18-59 Avenue de la Vole Lactée, agréée par l'Autorité de Contrôle Prudentiel et de Résolution (ACPR) en qualité d'Établissement de paiement CIB 17488. Liste des partenaires sur nirio.fr. Apple et le logo Apple sont des marques d'Apple Inc., déposées aux États-Unis et dans d'autres pays. Google, Google Play et le logo Google Play sont des marques de Google LLC.

Create your account on the Nirio app, it's quick and easy!

1. Download the Nirio App and create your account.
2. Enter your email address, you will then receive a verification code. Be sure to check your spam mail.
3. Choose your password and scan your ID into the app. Accepted identification include:
 - Passports from all counties
 - National identity cards from the European Economic Area and Switzerland.
 - A French titre de séjour (French residence permit)
- Make the CVEC payment as soon as your account has been validated (it only takes a few minutes). While waiting get your payment notice ready.

Pay in cash at a nearby shop:

1. Download your payment notice from your account at cvec.etudiant.gouv.fr. The notice will include a QR code which you can scan into the Nirio app.
2. Check and validate the information on the screen and generate a payment code.
3. Go to a participating FDJ payment point (often found in press or tobacco shops) and scan the payment code generated by the Nirio app into an FDJ terminal.
4. Show your identification card or passport to the retailer (the one you used to create your account) and pay in cash.
5. Collect your paper proof of payment from the partner retailer, your payment history will be found in the Nirio app.
6. Within 24 hours you will be able to download your CVEC attestation certificate from your CVEC account at cvec.etudiant.gouv.fr. You will need to show this your university.