

THE AMERICAN UNIVERSITY OF PARIS

# CULTURAL PROGRAM

FALL 2018





# TRIP GLOSSARY

## EXCURSIONS + ACTIVITIES

### Student Advisor Program at the Amex

Undergraduates: Amex Trivia Nights Sept 20, Jan 24  
 Graduates: Amex Happy Hour Jan. 24

### Student Advisor Program – Day Excursions

All Incoming Students: Champagne	Oct 6	20€
Graduates: Château de Chambord	Mar 24	20€
Freshmen Weekend Trip	Feb 9-10	20€

### Cultural Program Excursions

Ballet at the Opera de Paris		
Opera Garnier		
Tribute to Jerome Robbins	Nov 14	65€
Opera Bastille		
Cinderella	Nov 27	70€

## STUDY TRIPS

Marseille	Sept 28-30	350€
Bordeaux	Sept 28-30	475€
Florence, Pisa & Lucca	Oct 4-7	675€
Warsaw	Oct 4-7	530€
Caverne du Pont d'Arc	Oct 12-13	310€
Fes	Oct 20-24	750€
London & Stratford	Oct 25-Oct 28	750€
London	Oct 31-Nov 3	445€
Cairo	Oct 31-Nov 5	1150€
Geneva	Nov 8-10	425€
Istanbul	Nov 15-18	875€
Naples, Pompei	Nov 15-18	595€
Ghana	Nov 20-25	1095€
Karlsruhe	Nov 23-25	395€
Nuremberg & Rothenburg	Nov 30-Dec 3	550€
India Practicum	Dec 16-Jan 17	1850€



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**Financial Assistance**

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**Excursions & Activities**

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**Study Trip Details**

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**Policy Information**

**Study Trip Registration:**  
September 8-16 in the registration portal

**Study Trip Cancellation:**  
NO LATER than midnight September 16.  
Late Cancellation Fee: FULL COST OF TRIP

\*The cancellation deadline is extended for eligible students pending their Coup de Pouce award notifications. Trip costs are charged automatically to your student ledger. Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services. Study trip payments can be sent the same way as tuition: Online by credit card on [my.aup.edu/payment/tuition](http://my.aup.edu/payment/tuition), via bank transfer, or in person with cash/cheque.

Sign-ups after September 16 may be possible depending on availability. See the Cultural Program Coordinator.

[www.aup.edu/academics/cultural-program](http://www.aup.edu/academics/cultural-program)

## COUP DE POUCE FINANCIAL ASSISTANCE

Coup de Pouce is a grant fund that provides a limited amount of financial aid to AUP degree-seeking students who are registered in classes with study trips and who are in financial need.

The grant is funded by the President's Office and profits generated from vending machines on AUP's campus.

An application form and essay must be completed online in order to apply for aid.

Please note that applications must be filled in completely and accurately or they will not be considered.

Coup de Pouce applications are reviewed by two sub-committees. For undergraduate applicants, the committee is composed of one

Undergraduate Student Council member, one Financial Aid officer, and one administrator from Student Affairs. For graduate applicants, the committee is composed of one Graduate Student Council member, one Financial Aid officer, and one graduate administrator.

Applications and more information on the process may be obtained on the Cultural Program website: <https://www.aup.edu/academics/cultural-program/coup-de-pouce>. Applications must be submitted online by **Monday 17 September at 11:00 am**.

No late applications are considered.

Awards are announced via email by the end of the week and trip participation must be confirmed by email to the CP Coordinator by **Monday 24 September**.

# STUDENT ADVISOR PROGRAM ACTIVITIES

**Attention all new, incoming students:** get out and explore France with your fellow classmates before the semester gets too busy. AUP Student Advisors have organized in collaboration with the Cultural Program day trips for all incoming students this year. As part of the Student Advisor Program, new students are also cordially invited to a happy hour and a trivia night in the Amex along with the SGA. Read more below...

## STUDENT ADVISOR PROGRAM AT THE AMEX - FREE

Kick off the semester with a friendly meet and greet in the Amex with your student advisors and members of the SGA.

### UNDERGRADUATES:

#### AMEX TRIVIA NIGHTS

Thursday, Sept. 20, 6.30-8pm

Thursday, Jan. 24, 6.30-8pm

### GRADUATES

#### AMEX HAPPY HOUR

Thursday, Sept. 27, 6.30-8pm



## DAY EXCURSIONS



### FALL 2018

Champagne • Saturday, Oct. 6

€20

Champagne, the region between Paris and Lorraine, is the only internationally recognized source of real champagne. Learn how champagne is made and enjoy a tasting during this easy day trip to Reims and the Champagne region.

**For all incoming students.**

### Freshmen weekend trip • Center Parcs Les Bois Francs

Saturday, February 9 - Sunday, February 10 €20

Sign up for an amazing weekend in the countryside with your fellow degree-seeking freshmen! This is the opportunity for you to bond outside of campus with fun activities!

Sign up at Orientation (€20 deposit). For more information please contact Yann Louis at [Studentdevelopment@aup.edu](mailto:Studentdevelopment@aup.edu)



### SPRING 2019

Château de Chambord

Sunday, March 24 €20

Visit the majestic Château de Chambord located in the heart of the stunning Loire Valley. In the afternoon, enjoy a wine dégustation (tasting) at a nearby vineyard before heading back to Paris. **For all graduate students.**

## CULTURAL PROGRAM EXCURSIONS

### BALLET AT THE OPERA DE PARIS

#### OPERA GARNIER

##### TRIBUTE TO JEROME ROBBINS

Wed., Nov 14 | 19h30 **Cost: €65** (Cat. 3 tickets)

Jerome Robbins considered the Paris Opera Ballet as his second home after the New York City Ballet. This production in his honor brings together works displaying the infinite diversity of his sources of inspiration and his genius on stage. Be it in the energy of the large-scale Glass Pieces or the intimate sweetness of Afternoon of a Faun and A Suite of Dances, there emerges that rare capacity to make bodies follow the flow in a living comprehension of music. As the celebrated ballet Fancy Free, a veritable theatrical portrait of an era, enters the repertoire, Robbins reveals another facet of his talent.



## CULTURAL PROGRAM EXCURSIONS

### BALLET AT THE OPERA DE PARIS

#### OPERA BASTILLE

##### CINDERELLA

Tues., Nov 27 | 19h30 **Cost: €70** (Cat. 4 tickets)

Charles Perrault's celebrated tale, set to music by Sergei Prokofiev, is transposed to a film set. In a series of references to the heroes of the American cinema, Rudolf Nureyev propels his Cinderella under the spotlights of Hollywood. With a producer for fairy godmother and a star actor as Prince Charming, she escapes her miserable destiny and sees her dreams come true in a story not without similarities with that of the choreographer, the young Tartar who became an international star. With this "ballet-metaphor", the Company pays tribute to its former director Rudolf Nureyev. A great production that celebrates the opening of the Paris Opera's anniversary year.





## MARSEILLE

### Friday, September 28 - Sunday, September 30

*H12010FB6 Early Islamic History*

*CL1091FB6 Modern To Contemporary In The Arab World*

Explore Euro-Arab dialogue through a visit to Marseille, a main crossing point between Europe and the Arab Mediterranean. Visits to the Museum of the Civilizations of Europe and the Mediterranean (MUCEM), the Old Port and City of Marseille highlight the Mediterranean as a Euro-Arab region and a region of cultural exchange.

Led by Profs. David Tresilian and Justin McGuinness

**Cost: €350** (includes round-trip train transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €350

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*

# BORDEAUX

Friday, September 28 –  
Sunday, September 30

*CL1091FB2 Autobiographical Writing*

*AH1020FB2 Writing about one's Art – Artists' Statements*

Unesco listed Bordeaux a World Heritage Site for its remarkable architecture and its rich cultural legacy. The city's most famous son, Michel de Montaigne, invented the personal essay as a literary form. On this trip, we visit Montaigne's château and take an excursion to a nearby vineyard in Saint-Emilion and the surrounding wine country. We also consider a more modern aspect of the city and stop by the Cité Frugès, an innovative complex of social housing designed by revolutionary architect Le Corbusier in the mid-1920s. Other activities include writing and discussions, which, like our stops at museums and historical sites, are designed to complement the Firstbridge courses Autobiographical Writing (where Montaigne's essays are studied) and Writing about One's Art (which examines artists' statements).

Led by Profs. Daniel Medin and Herve Vanel

**Cost: €475** (includes round-trip train transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €475

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*





## FLORENCE, PISA & LUCCA

Thursday, October 4 -  
Sunday, October 7

*IL1010 Italian*

*AH2013 Renaissance Art & Architecture*

Florence, birthplace of the Renaissance, is rightfully considered one of the greatest cultural centers of the world. The city of Florence was the scene of a turning point in the history of music, painting, opera, and even theatre. Discover Pisa and its leaning tower and its national museum. Proceed by train to Florence to see the Cathedral of Santa Maria Novella, Giotto's Campanile, the Baptistery, Dante's house, and the Uffizi. Walk through the past of Michelangelo, Dante, Petrarca, and Machiavelli and roots of modern Italian culture.

Led by Profs. Isabel Gardner and Hall Gardner

**Cost: €675** (includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits and lectures, professor's trip costs, and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €675

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*



# WARSAW & TREBLINKA

Thursday, October 4 –  
Saturday, October 7

CM2004FB7 Comparative Communications History

PY1091FB7 Introduction To Memory Studies

Learn about prewar Jewish life in Poland, the traces the Holocaust in Warsaw and the contemporary debates on Holocaust memory taking place in Poland. Visit the vestige of Jewish Warsaw (including its large cemetery), the places of Jewish persecutions in the Polish capital, the extermination site at Treblinka and one of the small towns outside Warsaw which were renowned for their vivid Jewish life and institutions. The group also visits older Holocaust memorials and the recently opened Museum of the History of Polish Jews built on site of the former Warsaw ghetto. Focus on the various forms of visible memorialization, and their absence, in order to better understand the political and social evolution of the Polish memory of the extermination of the Jews. Visits are complemented by conferences and guided by local historians and witnesses. Readings will be recommended to students.

Led by Profs. Charles Talcott and Brian Schiff

**Cost: €530** (includes round-trip air transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs and VAT)

Last day to register/cancel: September 16

Late cancelation fee: €530

Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.





## CAVERNE DU PONT D'ARC

Friday, October 12 -  
Saturday, October 13

*H11091FB8 Science, Society and Human Origins*

*AR1010FB8 Intro to Drawing: Visual and Environmental Studio*

*AR1020 Materials and Techniques of the Masters*

H11091 starts with the notion of a human race and the emergence of modern humans. It's currently hypothesized that art was the consequence of the encounter between Homo sapiens and Homo neanderthalensis, which brought about new modes of human interaction. The creation of art, specifically of figurative cave painting, is a hallmark of that transition; the Chauvet Cave is one of the best-preserved painted caves as well as one of the oldest, with sections dating back 37,000 years. Look at the techniques used to decorate the cave, considered as one of the foundational sites of figurative art. The accompanying exhibitions situate Aurignacian culture in its Upper Paleolithic environment and contextualize the society that produced them. Visit an actual cave to understand what it actually meant for an early human to adventure into a deep, dark, narrow space to create such works.

Led by Profs. Linda Martz and Jonathan Shimony

**Cost: €310** (includes round-trip train transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs and VAT)

Last day to register/cancel: September 16 Late cancellation fee: €310

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*

## Saturday, October 20- Wednesday, October 24

*CM5001 Global Communications*

*HI2010FB6 Early Islamic History*

Founded in 808, Fès is often called “the best preserved mediaeval city” in North Africa. Held to be Morocco’s spiritual capital, it is both magnet for pilgrims from sub-Saharan Africa and a major draw for tourists in search of “something cultural.” Examine globalization, in Fès and its impact on a traditional society and its systems of communication. See how Fès’ authorities are using festivals to encourage tourism and brand the city. Attend events at the Festival of Sufi Culture during the trip.

Led by Prof. Waddick Doyle and Justin McGuinness

**Cost: €750** (includes round-trip air transportation, homestay accommodations with breakfast, on-site transportation, entrance fees, guided visits and lectures, professors’ trip costs, and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €750

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*



# LONDON & STRATFORD- UPON-AVON

Thursday, October 25 -  
Sunday, October 28

*CL3038 Shakespeare in Context*

Immerse yourself thoroughly in the world of theater during this visit to Stratford-upon-Avon (Shakespeare's birthplace and home of the Royal Shakespeare Company) and to London. Travel to London by Eurostar train on Thursday morning, and onward by private coach to Stratford. At a matinée performance see *The Comedy of Errors*, and then in the evening *Troilus and Cressida*. The following day, return to London by coach in time for a guided tour of the Globe Theater. And then in the evening, enjoy the play *Macbeth* at the Barbican Theatre. The following day, go to the Young Vic to see *Twelfth Night*, a Shakespeare musical adaptation, with music and lyrics by the critically acclaimed songwriter Shaina Taub. Travel back to Paris on Sunday afternoon by Eurostar.

*Led by Prof. Brenton Hobart*

**Cost: €750** (includes round-trip train transportation, hotel accommodations with breakfast, on-site public transportation, on-site private coach transfers, theater tickets, entrance fees, guided visits and lectures, professor's trip costs, and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €750

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*





## Wednesday, October 31 – Saturday, November 3

*CM5002 Brands & Belief*

### **Graduate Students Study trip**

Discover one of the most important centers for international communications in Europe and its hotspots of contemporary media during this long weekend trip to the British capital. Arrive in London early on Wednesday morning and begin right away with professional visits in the fields of public relations, new media, branding and advertising. Students have the opportunity to visit with industry professionals and learn more about the ever changing world of communications in London. Occasionally these visits lead to AUP student internships. Plan on enjoying some free time to discover the culturally-diverse metropolis of London before returning to Paris on Saturday afternoon.

Led by Prof. Waddick Doyle

**Cost: €445** (includes round-trip train transportation, hotel accommodations w/ breakfast, on-site transportation, professor's trip costs and VAT)

Last day to register/cancel: September 16

Late cancelation fee: €445

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*

# CAIRO

Wednesday, October 31 –  
Monday, November 5

*CL/ME2091A Topics: Modern Arabic in  
Comparative Literature*

*HI2010FB6 Early Islamic History*

*CL1091FB6 Modern to Contemporary in the Arab World*

This trip, focused on Cairo, one of the largest, oldest, and most important cities in the Arab world, complements classroom study of the contemporary Middle East. It introduces students to the history and development of the city and its architecture, with visits to cultural institutions, media institutions and NGOs helping them to understand contemporary events in the Arab world. The trip includes a visit to AUP sister institution the American University in Cairo and opportunities to interact with Arab student peers.

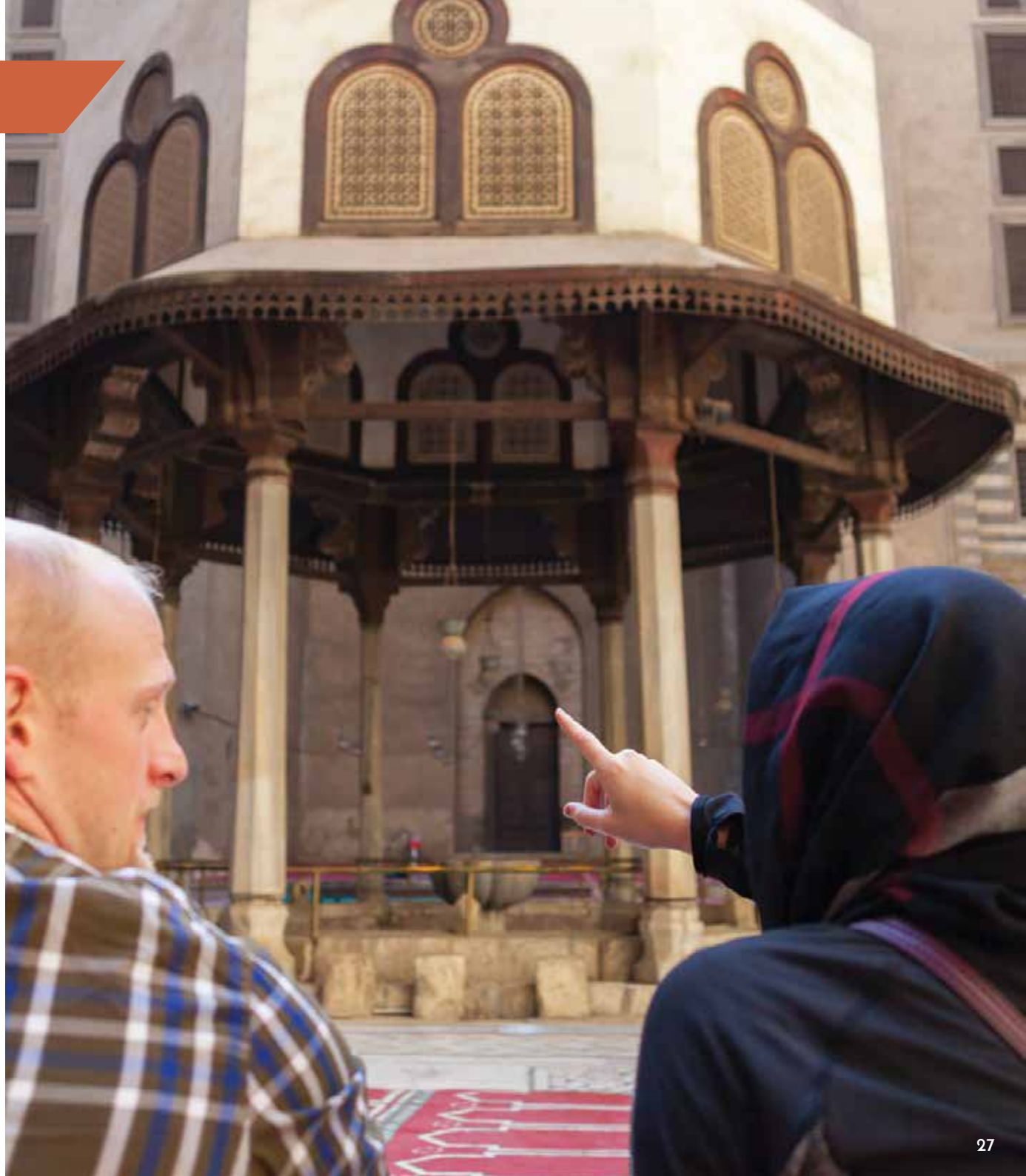
Led by Profs. David Tresilian and Justin McGuinness

**Cost: €1150** (includes round-trip air transportation, hotel accommodations w/ breakfast, on-site public transportation, entrance fees, guided visits, professor's trip costs, and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €1150

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*



Thursday, November 8 -  
Saturday, November 10

*PO2091 Topics: The Trump Presidency*

The Geneva study trip is designed for students to see international organizations in action and to obtain a sense of Geneva's social and cultural life. Students visit a number of UN agencies and/or NGOs, the United Nations Human Rights Council, the International Migration Organization, United Nations High Commissioner for Refugees, the World Trade Organization, and other organizations associated with Geneva Peace Week.

Led by Profs. Hall Gardner and Isabel Gardner

**Cost: €425** (includes round-trip train transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professor's trip costs, and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €425

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*



# ISTANBUL

## Thursday, November 15 – Sunday, November 18

*PO2091 Topics: The Trump Presidency*

With its strategic location on the Bosphorus peninsula between the Balkans and Anatolia, the Black Sea and the Mediterranean, Istanbul has been associated with major political, religious and artistic events for more than 2,000 years. Istanbul is Turkey's most populous city as well as its cultural and financial hub. Students participate in a guided tour of Istanbul, experience rich Turkish culture and history, visit a Turkish business and/or university, and learn about the geopolitics of the region.

Led by Profs. Hall Gardner and Isabel Gardner

**Cost: €875** (includes round-trip air transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €875

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*





# NAPLES, POMPEII AND HERCULANEUM

Thursday, November 15 -  
Sunday, November 18

*AR2011 Ancient Art & Architecture*

*AR1010 Intro To Drawing: Visual And Environmental Studio*

*AR1020 Materials & Techniques Of The Masters*

*CM5021 Paris Fashion and Design Template*

For Ancient Art, the Naples Archaeological Museum has one of the top collections in the world. There are mosaics and wall paintings from the bay of Naples, all recovered from the eruption of Mt. Vesuvius, and some very famous sculptures as well (the best surviving copy of Polykleitos' Doryphoros, the Weary Herakles, etc.). There is also the infamous 'cabinet of secrets,' containing surprising erotic imagery from Pompeii. Take the opportunity to see two unforgettable archaeological sites: Pompeii and Herculaneum. These are some of the rare places one can see actual Roman houses, streets, and urban planning in situ. It should be required of anyone studying Ancient Art to go and see this for themselves!

Led by Profs. Anna Russakoff and Jonathan Shimony

**Cost: €595** (includes round-trip air transportation, hotel accommodations with breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs, and VAT)

Last day to register/cancel: September 16

Late cancelation fee: €595

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*





## Tuesday, November 20 – Sunday, November 25

*PO2031 World Politics*

*BA5045 International Marketing Management*

*BA3070 Operations Management*

*Inspire Africa club*

Ghana is in the process of a successful transition to democracy. Visit political institutions (government, political parties, civil society groups) as well as engage in an introduction to the history of Ghana, especially in the contemporary period of colonization and national independence. Visit the famous European fortresses and the former slave entrepôt as well as a typical country village and a craft market. Investigate development strategies with visits to financial institutions and business organizations. Participants in the trip must be up to date with yellow fever and hepatitis vaccinations. Anti-malaria pills must be taken during the trip. A mandatory pre-departure information session will be organized before the trip.

*Led by Prof. Steven Ekovich and Evelyn Odonkor*

**Cost: €1095** (includes round-trip air transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors' trip costs and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €1095

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*

# KARLSRUHE & ZKM CENTER FOR ART AND MEDIA

Friday, November 23 –  
Sunday, November 25

*AH3068 Contemporary Art In Europe & America*

This relatively young institution (30 years old) has already a rich history of groundbreaking exhibitions “ctrl[space] : Rhetorics of Surveillance;” “Iconoclasm: Beyond the Image Wars in Science;” “Religion and Art;” “Future Cinema The Cinematic Imaginary after Film;” “Making Things Public: Atmospheres of Democracy” – It is at the forefront of interdisciplinary dialogues between art, new technologies, communication media, politics and social issues, and it offers a rich ongoing exhibition program, including an exhibition titled “Africas in Production.” Complement your discovery of contemporary art with a visit of what can be considered as one of the most innovative and cutting edge “research institute” in this domain.

Led by Prof. *Herve Vanel*

**Cost: €390** (*includes round-trip train transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors’ trip costs, and VAT*)

Last day to register/cancel: September 16

Late cancelation fee: €390

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*



# NURENBERG AND ROTHENBURG

Friday, November 30 –  
Monday, December 3

*HI2025 Contemporary Germany HI3050 History Workshop  
HI/LW2030A & B Intro to History, Law, and Society  
HI2091A Law, Truth, and Non-Fiction Writing*

How did the city of Nuremberg become a global symbol for the human rights revolution and a new regime of international law in the twentieth century? Trace the history of Germany, from the medieval period to the present. Stay in one of the most iconic and best preserved German towns, Rothenburg ob der Tauber, which has a completely intact city wall. This trip coincides with the beginning of the Christmas Market at Rothenburg, which is world famous and has a 500-year history. Trace Nuremberg's rise as an industrial power, and then examine its tragic twentieth century. Visit the Nazi Rally Grounds and Documentation Center, and the courtroom where the Nuremberg Criminal Tribunal was held.

Led by Profs. Albert Wu and Michelle Kuo

**Cost: €550** (includes round-trip air transportation, hotel accommodations w/ breakfast, on-site transportation, entrance fees, guided visits, professors trip costs and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €550

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*





## INDIA PRACTICUM

Sunday, December 16 -  
Friday, January 18

*CM5063 Sustainable Development Practicum*

*CM4091 Topics: Sustainable Development Practicum*

Study, Travel, Learn & Volunteer in South India over winter break. The Sustainable Development Practicum in South India is a unique intensive field course blending classes in sustainable development and development communications with multiple site visits and an opportunity to pursue an internship work experience volunteering for non-governmental organizations. Students work on media and communications projects for local NGOs committed to social, cultural and economic development in urban and rural communities. The India Practicum takes place in the UNESCO-recognized township of Auroville, less than 10 kilometers from the vibrant South Indian seaside town of Pondicherry in the state of Tamil Nadu.

Led by Prof. Tanya Elder

**Cost: €1850** (includes round-trip air transportation, shared accommodations, food allowance, on-site transportation, cell phone chips, bicycle rental, NGO participation donations, additional travel insurance, professor's trip costs, and VAT)

Last day to register/cancel: September 16

Late cancellation fee: €1850

*Payment for study trips must be made no later than September 28 for the Fall 2018 semester. Any concerns in this regard should be addressed to the Cultural Program & Student Accounting Services.*

## REGISTRATION

Registration for study trips is done the same way as registration for academic courses, online through the registration portal on MyAUP Student Services: **MyAUP > My Account > My Student Services > Registration**

In order to find a study trip in the portal, enter "CP" in the department field. A list of all study trips offered for the specified semester will appear. The registration window is open for study trips during the week of DROP/ADD. The last day of DROP/ADD constitutes the last official day of study trip registration. After DROP/ ADD, students may contact the Cultural Program Coordinator directly to register for a study trip, though availability is not guaranteed.

## PAYMENT

When a student registers online for a study trip, the cost of the trip is automatically billed to the student's account in the same way tuition is billed. See Student Accounting Services for details about the student account and related charges. **Payment for study trips is due as soon as the trip is officially confirmed via email by the CP Coordinator to registered students and no later than the date of departure. Student Accounting Services reserves the right to block transcripts & registration because of outstanding balances due to study trips.** Payment can be made the same way as for tuition: Online by credit card on [my.aup.edu/](http://my.aup.edu/) payment/tuition, via bank transfer, or in person with cash/cheque.

**IMPORTANT:** All outstanding balances to the University result in blocked transcripts. There are NO exceptions for Cultural Program activities and study trips.

## CANCELLATION

**IMPORTANT:** The last day to cancel and remove the charge of the study trip from the student's ledger is the last day of **DROP/ADD**. A student who has not dropped the study trip in the online registration portal by the last day of **DROP/ADD** is considered to be registered and will be held responsible for the entire cost of the trip. **For the Fall 2018 semester, this is midnight September 16, 2018.**

If registered in a study trip after DROP/ADD, the student will be charged for the entirety of the trip even if he/she does not attend the trip or withdraws from a course

with a study trip. Some exceptions may apply in extraordinary circumstances. The cancellation deadline is extended for eligible students pending their Coup de Pouce award notifications. See the Cultural Program Coordinator

## PRIORITY FOR PARTICIPATION

Students registered in the corresponding course(s) of a study trip are given priority for participation on study trips. In the event of enrollment exceeding number of spots prebooked, the CP Coordinator does her best to add extra spots to the trip. Please note, however, that sometimes this is not possible due to outside restraints (flights, hotels, etc). In this case, students registered in the corresponding course(s) will be given priority and those who are dropped from the trip are not responsible for the cost of the trip. In the event of

there not being enough spots for everyone from the course(s), the date & time of registration will be taken into consideration. everyone from the course(s), the date & time of registration will be taken into consideration.

## **OUTSIDE PARTICIPANTS**

Individuals who are not current AUP students but who would like to participate in a study trip or activity must make a request directly to the Cultural Program Coordinator no later than the study trip registration period of DROP/ ADD. Participation is subject to availability. Unless otherwise agreed and established, outside participants pay the same fee as AUP participants. Payment for the Cultural Program activity is the only way to guarantee an outside individual's participation in the study trip.

## **EXCUSED ABSENCES**

Students who are registered in a class corresponding to a study trip are excused by Academic Affairs from attending their other classes during the dates of the study trip if they are attending the trip. If the time of departure or arrival allows a student to attend class before leaving or after returning from a study trip, the student may be expected to do so and must be in contact with their professor to make sure this is clear for both the professor and the student. Students who are registered in a study trip but who are not registered in the corresponding class are NOT officially excused from their classes by Academic Affairs. Students are advised to contact their professors before registering for a trip to see if their professor can permit their absence. The Cultural Program cannot issue refunds for trips in the event that a student decides

to cancel after the DROP/ADD deadline for the reason that their professor cannot excuse their absence from class.

## **ACCOMMODATION, TRANSPORTATION & SPECIAL ARRANGEMENT REQUESTS**

In most cases, students share accommodation in sets of twin, triple, and quad (or more in specific circumstances), depending on the establishment and trip budget. Students are notified of the accommodations reserved in the confirmation email sent by the CP Coordinator at the beginning of the semester and may submit rooming requests. In most cases, transportation is reserved in advance by the CP Coordinator in order to secure the best possible times according to the professor's schedule and obtain the best possible prices. Students wishing

to arrange their own lodging or transportation or have specific requests must make this clear upon registering for a trip by contacting the Cultural Program Coordinator and submitting the request in writing via email. Special arrangements pend approval by the Cultural Program Coordinator and in certain cases, the accompanying professor. The Cultural Program will do its best to accommodate special requests, but please note that these may not always be possible because of tripspecific, reservation, and/or budget restraints. In all cases, students will be charged for group and professor-related fees. Any extra cost associated with a special arrangement is the responsibility of the student.

## **CULTURAL EXCURSIONS, ACTIVITIES & TICKETS**

Sign-up for Cultural Excursions, Activities, and Tickets is done through the Cultural Program website. In order to sign up, the student must pay the full amount of the excursion or ticket on the corresponding page. Once payment is made, no cancellations or refunds are possible. A student may sell their ticket or seat to someone else and the Cultural Program office will do its best to help the student find a buyer; however, the financial transaction is solely the student's responsibility.

## **CARTE DE SÉJOUR**

Any student who registers for a cultural excursion or study trip that involves travel outside of France and who does not have the proper documents to travel at the date of the study trip, or who does

not correctly fulfill the Carte de Séjour requirements by providing the necessary documents to the Student Immigration Services Office at the start of the semester and is, therefore, unable to travel, will be held responsible for the cost of the trip. No exceptions to this rule. See the Student Immigration Services Office if you are not sure that you have the proper documents to travel and notify the Cultural Program Office upon registration.

## **VISAS**

Students are responsible for knowing the visa requirements for their nationality for travel outside of France. If a visa is required, the Cultural Program Office can provide a letter that attests to the student participating on a university sponsored tourism trip. This can be taken to the embassy or consulate of the relevant

country as part of the application to obtain a visa. It is highly advised, once registered for a trip, to contact the relevant embassy or consulate as soon as possible to confirm the visa requirements, and the cost and time needed to deliver the visa. Any student who is unable to participate in a trip because of failure to complete visa arrangements will be held responsible for the cost of the trip.

## **CONDUCT**

As a participant in a travel sponsored by AUP, you will be asked to sign a Travel Code of Conduct & Responsibilities document before the trip. If you fail to abide by the AUP Travel Code of Conduct & Responsibilities and/or the AUP Policy on Student Conduct, you may be subject to disciplinary action, which could include (but is not limited to) referral to the Deans, academic sanctions, and expulsion

from the University. In situations where AUP deems your violation egregious, the program director/faculty member may send you back to Paris immediately. You will bear responsibility for all related costs, including, but not limited to, the cost of transportation to and from the airport as well as airline fees associated with flight changes. See Cultural Program web page [aup.edu/academics/cultural-program](http://aup.edu/academics/cultural-program)



**THE AMERICAN  
UNIVERSITY 55**  
*of* **PARIS YEARS**

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