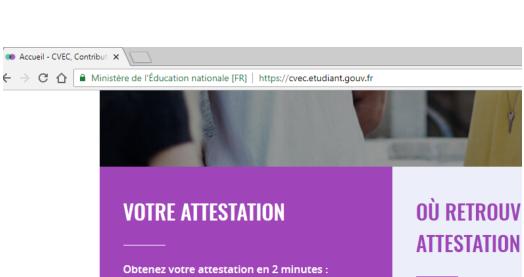
AUP Student Guide:

How to obtain proof of payment for the CVEC:

Go to: https://cvec.etudiant.gouv.fr/

⇒ Click OBTENIR MON ATTESTATION



- 1. Connectez-vous ou créez-vous un compte sur MesServices.Etudiant.gouv.fr
- 2. Indiquez votre ville d'études
- **3.** Acquittez-vous de votre CVEC, par paiement ou exonération
- **4.** Obtenez votre attestation, à présenter à votre établissement lors de votre inscription

Découvrez la procédure en détails Même si vous êtes exonéré-e, vous devez suivre la même démarche.

OBTENIR MON ATTESTATION

Vous pouvez retrouve directement dans CVE connectant avec votre MesServicesEtudiants disponible à tout mon en cliquant sur « Mon

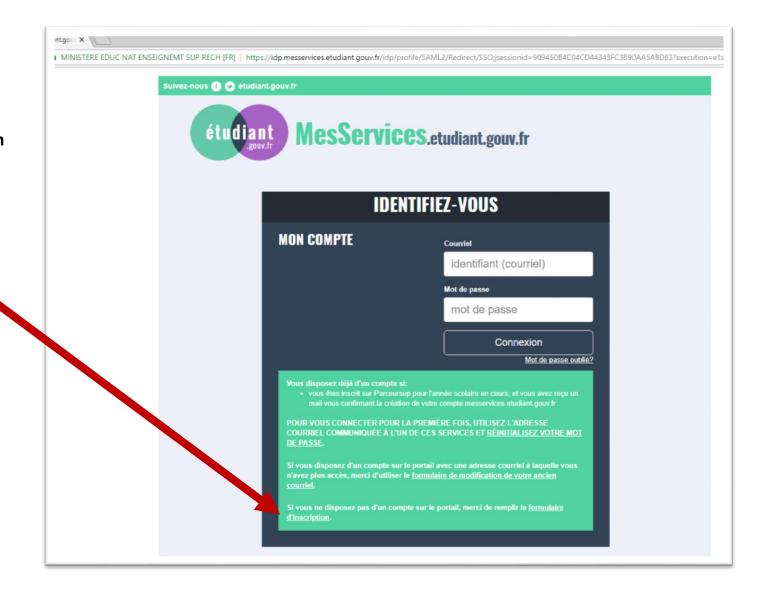
En cas de demande d' en espèces dans un g vous préviendra dès c disponible: vous pour mêmes modalités.

TOUTES VOS QUESTIONS

En poursuivant votre navigation sur ce site, vous acceptez l'utilisation

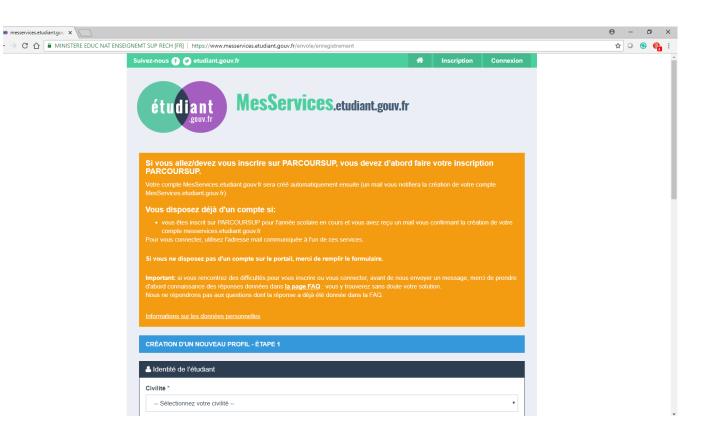
Sign in page:

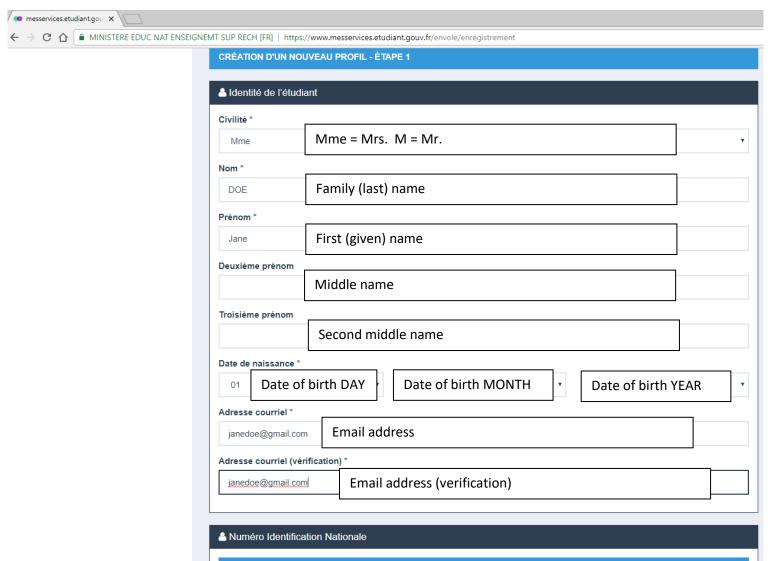
⇒ Click the link at the bottom to create your account.



The orange text states that if you already signed up for "Parcoursup", you should use that account information. Only AUP students who completed a French Baccalaureate have a "Parcoursup account".

⇒ Scroll down to create your account.

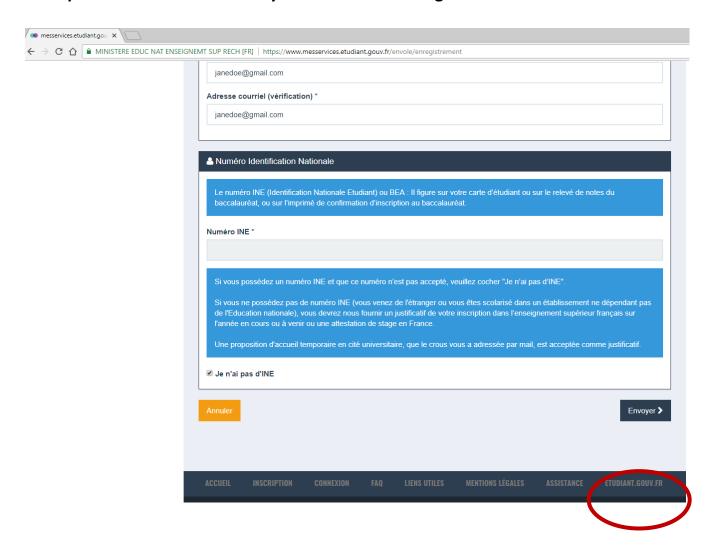




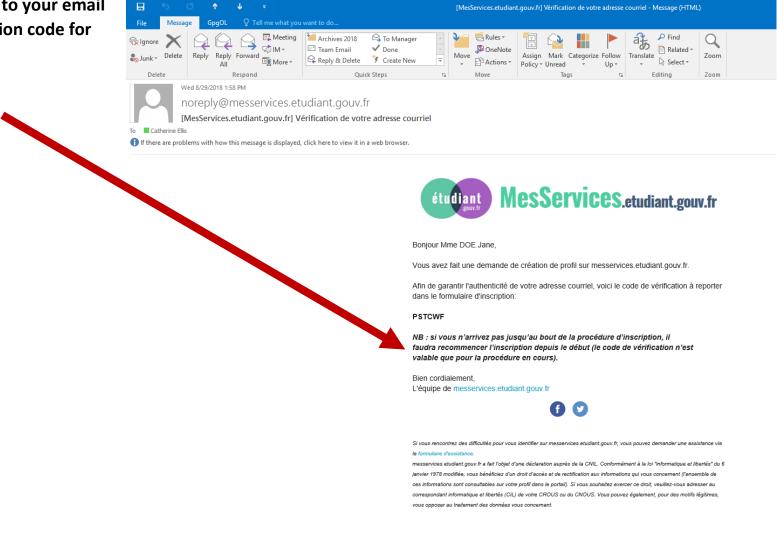
fields with an * are required

The Numero Identification Nationale section is asking if you already have an INE number, which AUP students usually do not.

⇒ Select "J'ai n'ai pas d'INE" and click "Envoyer" on the bottom right.



You now need to go to your email and get the verification code for your account.



Go back to the screen from MesServices.etudiant.gouv.fr and enter the verification code and your marriage status.

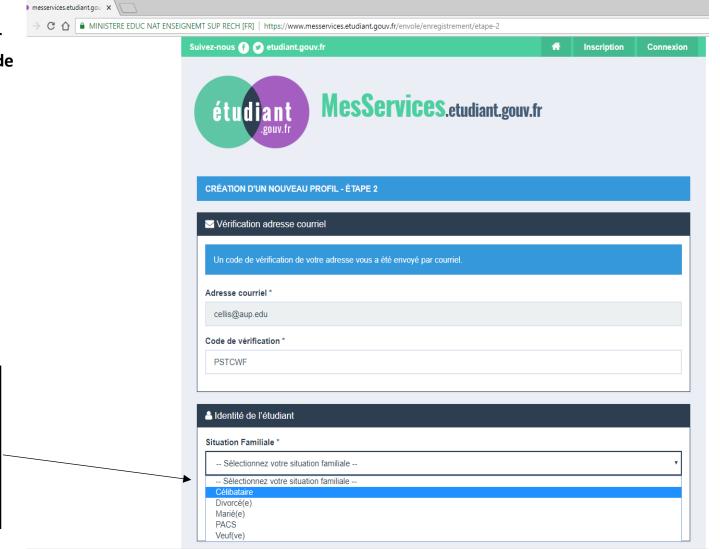
Celibataire = single

Marié(e) = married

Veuf(ve) = widow

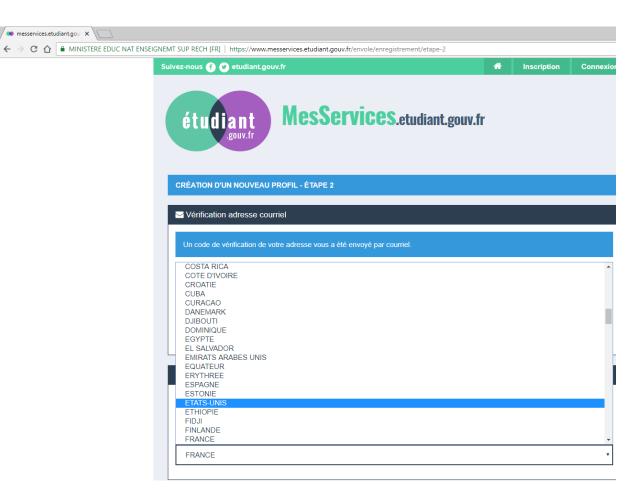
Divorcé(e) = divorced

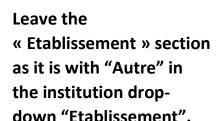
PACS = French-specific civil union



Select your country of residence. The countries are listed in French, so USA will be under "Etat-Unis", UK is "Royaume Unis", etc. Google translate is your friend.

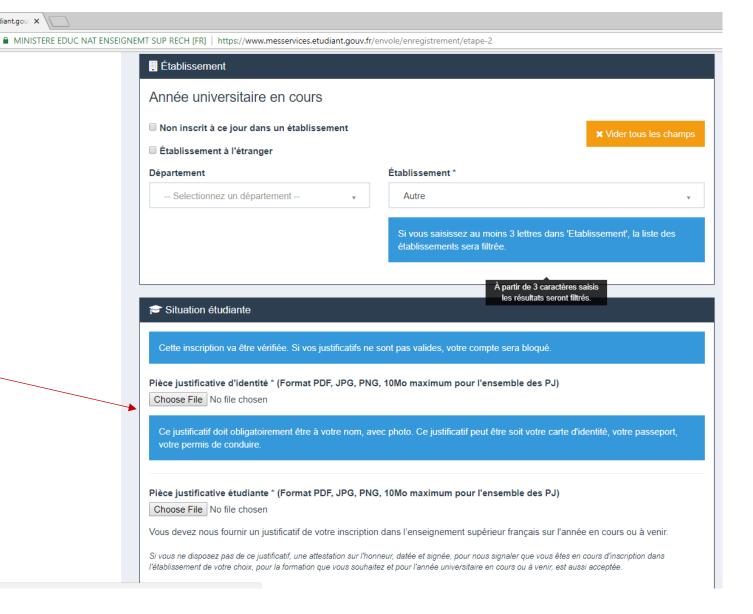
messervices.etudiant.gou X





Do not select any "Département"

In "Situation étudiante" (student status) you'll need to upload a photo ID (passport) in the first section "Pièce d'identité".



Upload an Enrollment Certificate, downloadable on your <u>Student Portal under "My Certificates"</u> if you are a returning student and upload your acceptance letter (sent by the Admissions Office) if you are a new student.

Provide your contact information.

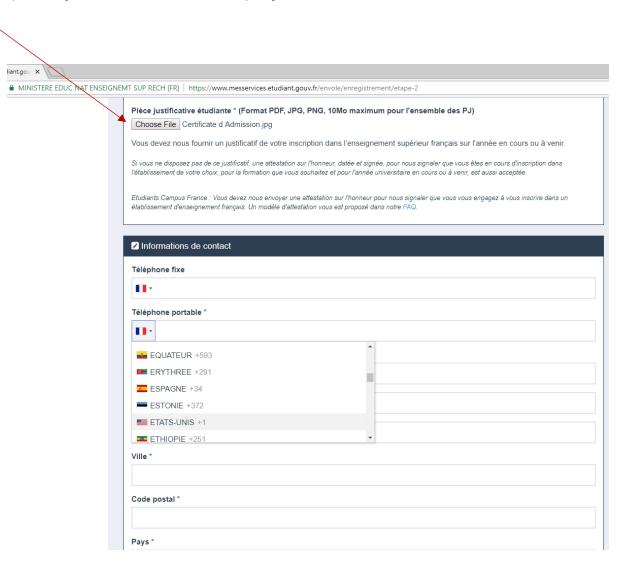
The mobile phone number is required. Select the flag for your country (in French, Google translate to the rescue)

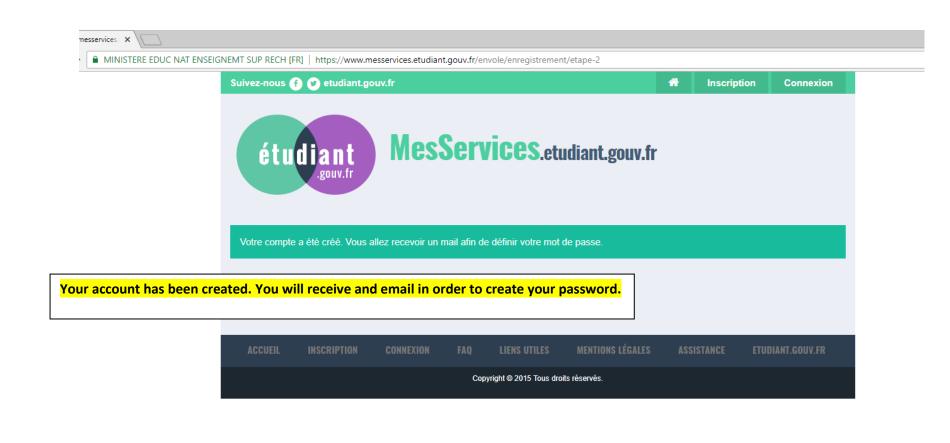
Ville = city

Code Postal = zip code/postal code

Pays = country

You must also indicate a family contact in order to submit the form.





ed 8/29/2018 2:07 PM

oreply@messervices.etudiant.gouv.fr

MesServices.etudiant.gouv.fr] Compte créé avec succès

lems with how this message is displayed, click here to view it in a web browser.

Go to the email and click on the "ce lien" link in order to create your password.



Bonjour Mme DOE Jane,

Votre compte a été créé sur messervices.etudiant.gouv.fr.

Vous pouvez désormais vous connecter avec les identifiants suivants:

Identifiant: cellis@aup.edu

Veuillez suivre ce lien afin de définir votre mot de passe et terminer le processus d'inscription.

Cependant, certaines des informations que vous avez fournies nécessitent d'être vérifiées afin de vous donner accès à tous les services du Cnous.

L'équipe de messervices.etudiant.gouv.fr vous tiendra informé très prochainement.

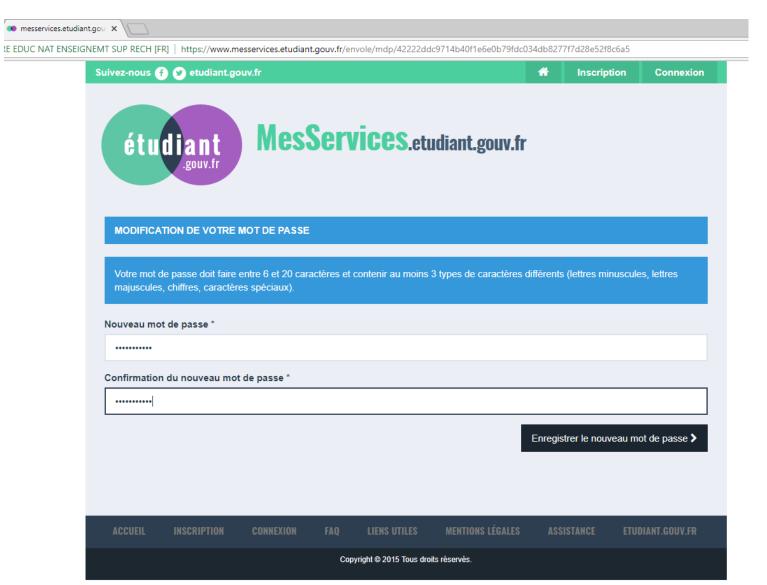
Bien cordialement,

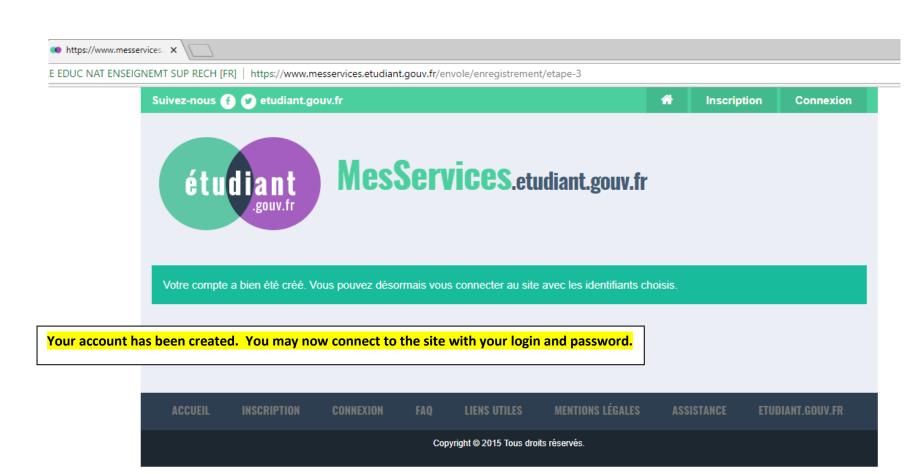
L'équipe de messervices.etudiant.gouv.fr

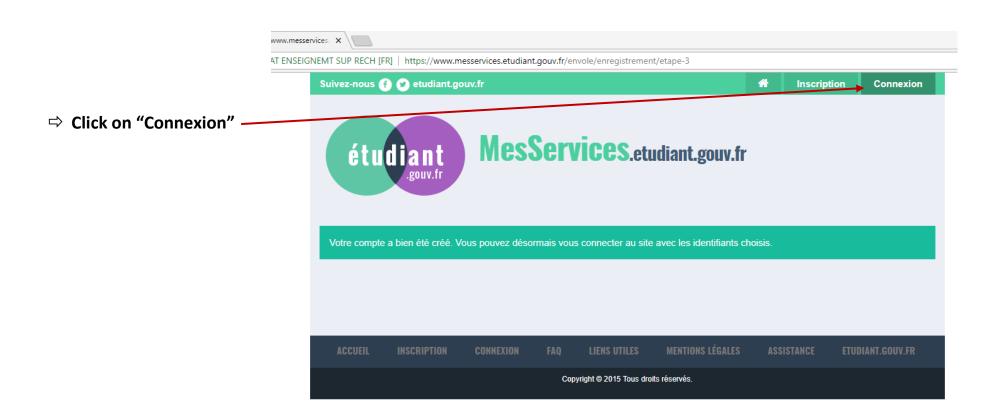




Enter your chosen password in both fields.



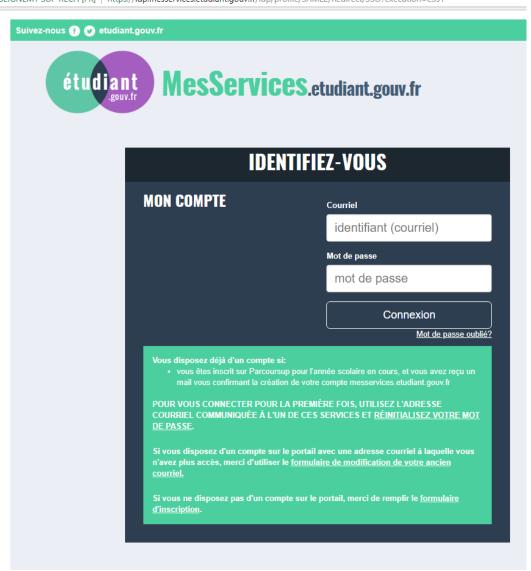


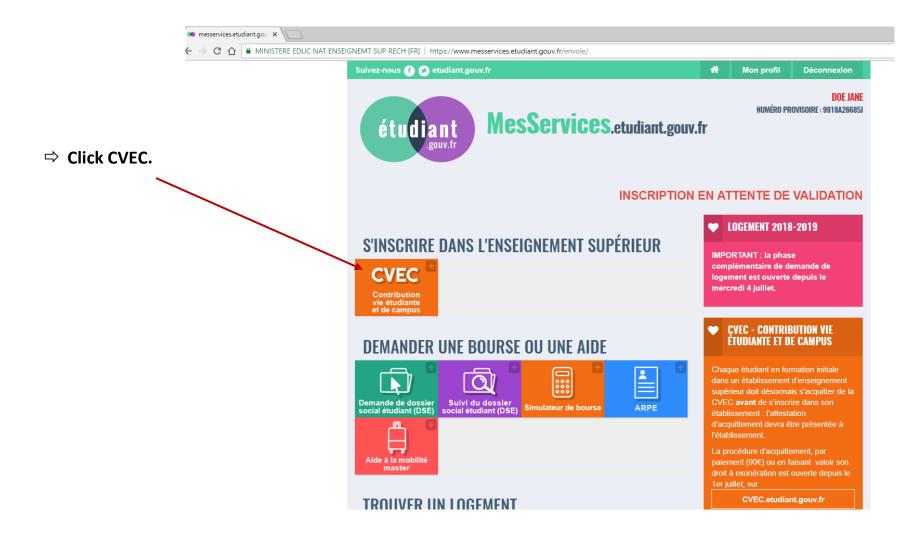


Enter your email and password.

⇒ Click "Connexion".

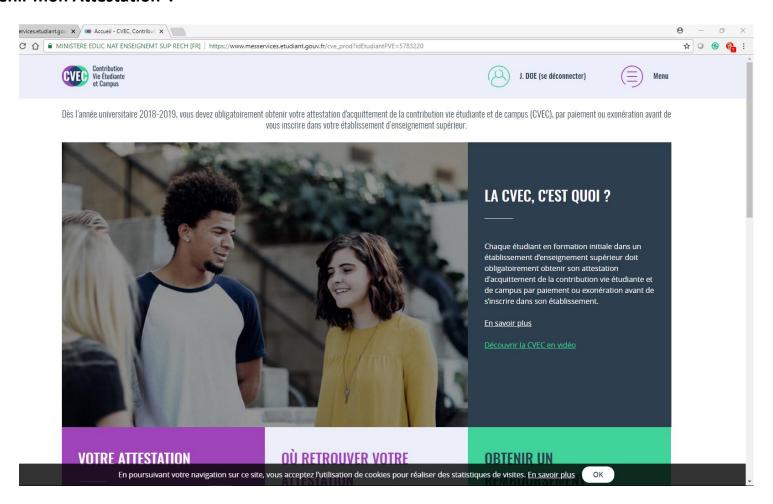
EDUC NAT ENSEIGNEMT SUP RECH [FR] | https://idp.messervices.etudiant.gouv.fr/idp/profile/SAML2/Redirect/SSO?execution=e3s1





Under "Votre Attestation"

⇒ click the button "Obtenir mon Attestation".

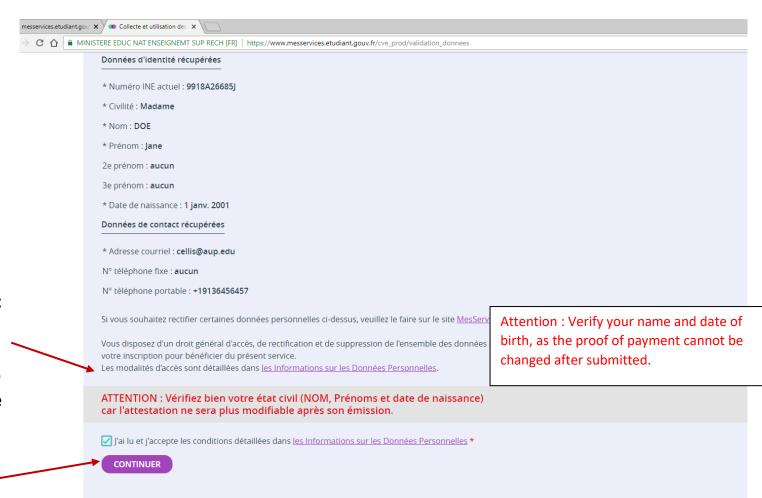


Scroll down.



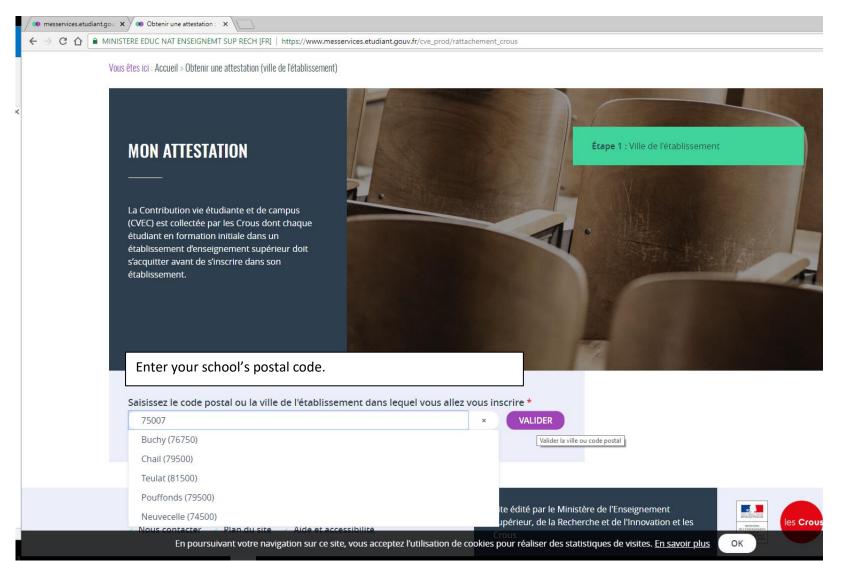
Vous êtes ici : Accueil > Obtenir une attestation (données personnelles)





Select the tick box verifying that you understand the data protection laws that protect your information. You'll need to use an online translation service to read the text in the link.

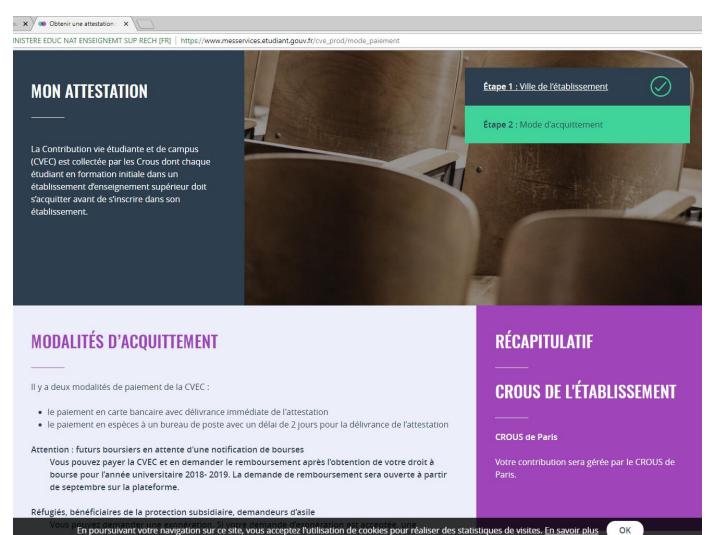
⇔ Click "Continuer"



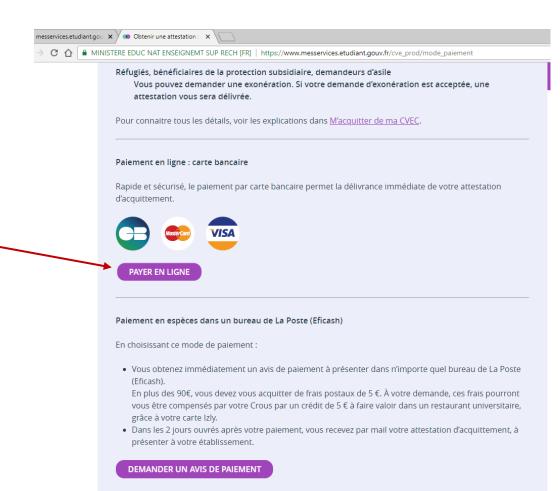
"How to pay"

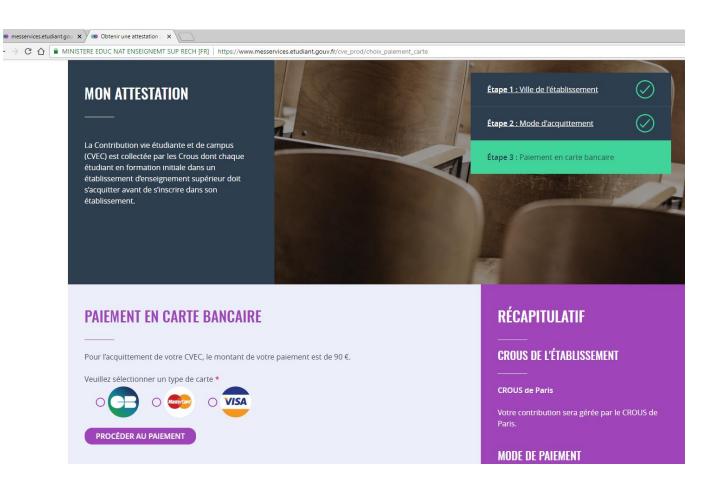
- You can pay by credit card and get your Attestation immediately.
- You can pay in cash in a
 French post office and wait
 two days to get your
 Attestation."

The remaining text does not apply to AUP students.

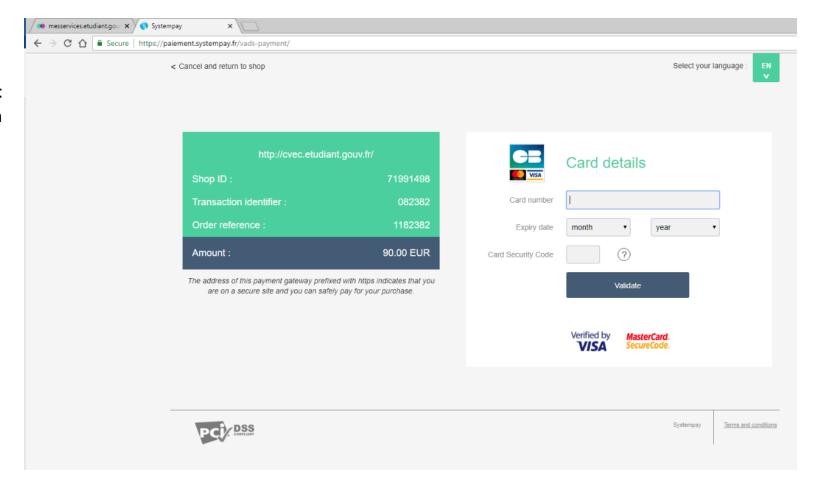


⇒ To pay by credit card, select "Payer en Ligne"





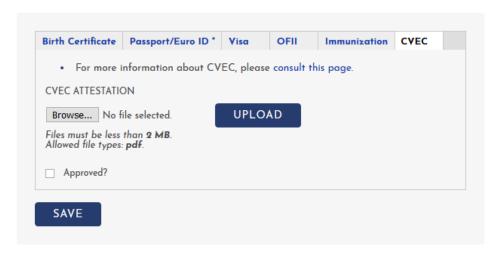
⇒ Select your credit card type. Then, click "Procéder au Paiement". ⇒ Enter your credit card information & pay.



⇒ You will now receive your Proof of Payment (CVEC attestation). Save your PDF.



⇒ Upload your attestation on https://my.aup.edu/user/me/student/docs#cvec



Your HOLD "CVEC attestation" is now lifted.

You will be able to access registration once your Registration Window opens.

Thank you for completing this process.

Thank you for completing this process!!