

THE AMERICAN UNIVERSITY OF PARIS

# ORIENTATION GUIDE

AUP SUMMER SCHOOL 2019: JUNE & JULY





### 6-WEEK SESSION

June 3	Housing check-in
June 4	Orientation
June 5	Classes begin
June 5	Last day to drop/add courses online
June 7	Last day to drop/add courses in the Registrar's Office
June 10	Pentecost Monday (no classes)
June 26	Last day to withdraw
June 26	Last day to choose credit/no credit grading option
July 17	6-week session ends
July 21	Housing check-out

### JUNE 3-WEEK SESSION AND FRENCH IMMERSION I

June 3	Housing check-in
June 4	Orientation
June 5	Classes begin
June 5	Last day to drop/add courses online
June 7	Last day to drop/add courses in the Registrar's Office
June 10	Pentecost Monday (no classes)
June 17	Last day to withdraw from courses online
June 17	Last day to choose credit/no credit grading option
June 26	Last day of classes for the June 3-week session & French Immersion I
June 27	Housing check-out

### JULY 3-WEEK SESSION AND FRENCH IMMERSION II

June 30	Housing check-in
July 1	Orientation
July 2	Classes begin
July 2	Last day to drop/add courses in Registrar's Office
July 10	Last day to withdraw
July 10	Last day to choose credit/no credit grading option
July 19	Last day of classes for the July 3-week session
July 20	Last day of classes for French Immersion II
July 21	Housing check-out

Please note that all travel plans should be made with the above dates in mind. Final exams are given on the last day of class and hence these dates are inflexible.

### CULTURAL EXCURSIONS

The Cultural Program Office offers summer program students the ability to attend cultural excursion trips outside of Paris through our Explore France Series, as well as our Discover Paris Series activities right here in the city. Take a look at some examples of excursions below and visit our website at [www.aup.edu/academics/cultural-program/summer-trips](http://www.aup.edu/academics/cultural-program/summer-trips) for a full list of excursions in both June and July. Note: Make sure to select the correct month to view the excursions.

#### WINE & CHEESE TASTING IN 17TH CENTURY CHEESE CELLAR (JUNE 13 & JULY 4)

Learn how to identify and appreciate wines from various regions in France.



#### GIVERNY & AUVERS-SUR-OISE (JUNE 15)

See the setting that inspired Monet's famous Water Lily paintings and visit the artist's home, where you will experience his eccentric taste on display.

#### MACARON CLASS (JUNE 18)

Obsessed with this delicious Parisian confectionery? Spend an afternoon learning how to make macarons from a professional French *pâtissier*.



#### NORMANDY: MEDIEVAL HISTORY & WWII D-DAY SITES (JUNE 22)

Discover a piece of the rich history of Normandy by visiting the quaint Norman town of Bayeux and the impressive D-Day sites of World War II.

#### CHAMPAGNE (JULY 6)

Travel to the cathedral of the French kings in Reims, take a guided cellar tour and visit a family-owned champagne producer to learn about the rigorous *méthode champenoise* which give this wine the distinctive qualities that have come to symbolize the essence of celebration the world over.



#### CHOCOLATE WALK (JULY 9)

Discover the history of chocolate and why Paris is the capital of fine chocolate. Visit a variety of excellent *chocolatiers* and learn using all five senses, including taste!





# THE AUP NEIGHBORHOOD

In and around the AUP neighborhood, you can find all you need in the local shops, as well as excellent access to public transport.

## BAKERIES, RESTAURANTS, CAFES AND BARS

There is a good selection of inexpensive places to have lunch in the AUP neighborhood, including cafes, bakeries, and restaurants. There are also several which can be more fun at night. A selection of those frequented by AUP students are:

<b>Samo</b> 1 rue du Champ de Mars - Korean food	<b>DZ Traiteur</b> 26 rue Cler Chinese food	<b>I Pupi</b> 21 rue Malar Italian food	<b>Café du Marché</b> 38 rue Cler Salads
<b>The Real McCoy</b> 49 av Bosquet American sandwiches	<b>Apollon</b> 24 rue Jean-Nicot Greek sandwiches	<b>Far Niente</b> 125 rue St. Dominique Hot Italian sandwiches	<b>Pariseven</b> 20 rue Jean-Nicot Salads & Sandwiches
<b>O'Brien's Irish Pub</b> 77 rue St. Dominique Bar food & Irish beer	<b>Tribeca</b> 36 rue Cler Café food	<b>Café Roussillon</b> 186 Rue de Grenelle Evenings	
<b>Bar à Pâtes</b> 15 rue Malar Salads	<b>Goa</b> 19 rue Augereau Indian Food	<b>Boulangerie Julien</b> 85 rue St. Dominique Sandwiches	

## SHOPPING

Rue Cler is a market street with grocery stores, as well as fruit and vegetable stands, boulangeries, boucheries, cheese shops, pharmacies, cafés, etc. Some shops on rue Cler close for lunch between 14:00 and 16:00. Plan to participate in a Campus and Neighborhood Tour, when the Student Advisors leading the tours will point all of these out to you. The following is a selection of shops around AUP:

<b>Grocery Stores</b> G20 143 rue St. Dominique	G20 9 rue Jean Nicot	<b>Pharmacie</b> Pharmacie Parisienne 104 rue St Dominique	<b>Newstand &amp; Stationery</b> L'Étoile Bosquet 33 avenue Bosquet
Leader Price 43 rue Cler	Carrefour Market 84 rue St. Dominique	Pharmacie Saint Dominique 88 rue St Dominique	
Franprix 27 rue Cler		Pharmacie Cotinat 151 rue de Grenelle	

## PUBLIC TRANSPORT

Paris has one of the best public transportation systems in the world and getting from home to school can be fast and simple if you learn how to use it to your best advantage. The information below is designed to help you do so. You will find in your Orientation pack, a map of Paris which also includes a map of the Métro, RER and Bus systems. Buy a "Plan de Paris par Arrondissement", a detailed street guide to each of Paris' 20 arrondissements. You can find this at most Parisian newsstands and bookstores.

### THE METRO

This is the fastest way of traveling around Paris. Wherever you may find yourself within Paris, you are never more than a few minutes' walk from the nearest Métro station, usually clearly indicated at the station's entrance. Métro stations can also be marked with a large yellow or white M in a circle. The Métro functions from about 5h30 to 0h30 every day, apart from Fridays and Saturdays when it is open an hour later. To travel on the Métro, you need to purchase either a single Métro ticket or the "Navigo Découverte"; a weekly (hebdomadaire) or monthly travel pass (mensuelle).

### THE RER

This is an underground express network that covers Paris and the suburbs. There are five lines designated by the letters A, B, C, D and E. The amount you pay depends on where you are going. Within Paris city limits, your Navigo or a Métro ticket will suffice. On both the Métro & RER, each line is designated with the names of the two stations at the end of the line. All direction signs in the Métro are indicated by the names of these stations.

### THE BUS

This is the best way to see the city. At each bus stop, there is a map of the bus routes. The bus line and its destination are indicated on the front of the bus. You can purchase a ticket from the driver, use a Métro ticket or show your Navigo. Make sure that you validate your ticket by inserting it in the machine or, in the case of the Navigo, simply press the pass against the magnetic reader. Single tickets are good for one bus ride only; no transfers are possible, unlike on the Métro. Keep in mind that very few buses run at night and on Sundays, and that travel time is dictated by traffic.

### TRAVEL PASSES & TICKETS

All of the following prices are for the central Paris area only. All prices are subject to change.

Individual metro/bus tickets cost 1.90. A book of ten tickets (a carnet) costs 14.90. However, it is more economical to buy a Navigo Découverte travel pass. You can buy all tickets and passes from any Métro station in Paris.

#### The Navigo Découverte

This is a magnetic rechargeable travel pass that needs to be recharged either weekly or monthly. You can recharge your card at any metro station. Once the card is charged, you have unlimited travel on the Métro, RER and bus systems in Paris.

#### How to Buy Your Navigo Découverte

Go to any metro station kiosk with a passport sized photograph. Weekly passes cost 22.80 and monthly passes cost 75.20. You will need to pay upfront for the weekly or monthly pass. Expect to pay a 5 fee for the magnetic pass.

# ORIENTATION EVENTS

### Bateau Mouche (Boat Ride)

Admire the city while drifting down the Seine River on a summer evening. Get acquainted to the City of Light with your Student Advisor.

### Campus and Neighbourhood Tour

Get to know the AUP campus and neighborhood during tours led by Student Advisors. You will be shown all the University facilities and where to shop and eat around school.

### Cultural Programs and Activities in Paris

Meet with AUP's Cultural Program Coordinator and acquaint yourself with the cultural excursions and events that are scheduled for this summer. Get suggestions for things to do around Paris and tips for traveling.

### Welcome reception

Meet with University administrators for a formal welcome. You will also receive your AUP ID card that will give you access to all University buildings.

### Dinner Out with Your Student Advisor

Dine in a Parisian restaurant with our Student Advisor and a small group of entering students. Plan to bring 25.

### French Immersion Info Session

A required meeting for all French Immersion students. Meet with the program coordinator to learn about the details and organization of the Immersion Program.

### French Placement Test

All French Immersion students and all students who have registered for a French class must take this placement test in order to ensure that they are enrolled in the appropriate level of French.

### Housing Information Session

A required meeting for students housed by AUP. Learn about the rules, meal plans and the facilities that are available to you during your stay.

### Introduction to Student Affairs

Meet the team of Student Affairs and the Student Counselor to get answers to all your questions about Student Life at AUP.

### Mastering the Métro

Take a guided tour of the Paris Métro with Student Advisors and learn how to use public transportation in Paris. This is an essential activity for newcomers to Paris.

### Paris Inside Out

A workshop led by Student Advisors, which will provide you with essential survival tips for living in Paris, covering such basics as public transportation, telephones, shopping, safety, social life and much, much more.

### Safety in Paris

Get some tips and practical advice from Student Advisors on how to make your stay in Paris safe.

## TUESDAY, JUNE 4 ORIENTATION SCHEDULE

### FRENCH IMMERSION I

9:30-10:00	<b>Orientation Check-In</b> C-103 6, rue du Colonel Combes 75007 Paris
10:00-10:30	<b>Q&amp; A</b> C-104
10:30-11:00	<b>Safety in Paris</b> C-104
11:00-12:00	<b>Paris Inside Out</b> C-104
12:00-13:00	<b>Lunch in the Amex Café</b>
13:00-14:00	<b>Mastering the Métro</b>
14:00-14:30	<b>French Placement Test</b> C-302
14:30-15:30	<b>French Immersion Introduction Session</b> C-104
15:30-16:00	<b>Break</b>
16:00-16:30	<b>Cultural Programs</b> C-102
16:30-17:30	<b>Housing Info Session</b> C-102
17:30-18:30	<b>Campus Tour</b>
18:30-19:00	<b>Welcome Reception</b> C-104
19:00-20:30	<b>Dinner with your Student Advisor</b>
21:00-22:00	<b>Boat Ride on the Seine to Discover Paris</b>

### JUNE 1-, 3- & 6-WEEK SESSION

10:30-11:00	<b>Orientation Check-In</b> C-103 6, rue du Colonel Combes 75007 Paris
11:30-12:00	<b>Safety in Paris</b> C-102
12:00-13:00	<b>Paris Inside Out</b> C-102
13:00-14:00	<b>Lunch in the Amex Café</b>
14:00-15:00	<b>Mastering the Métro</b>
15:00-15:30	<b>Q&amp;A</b> C-102 <u>OR</u> <b>French Placement Test</b> C-302
15:30-16:00	<b>Break</b>
16:00-16:30	<b>Cultural Programs</b> C-102
16:30-17:30	<b>Housing Info Session</b> C-102
17:30-18:30	<b>Campus Tour</b>
18:30-19:00	<b>Welcome Reception</b> C-104
19:00-20:30	<b>Dinner with your Student Advisor</b>
21:00-22:00	<b>Boat Ride on the Seine to Discover Paris</b>

C: Combes Building



MONDAY, JULY 1 ORIENTATION SCHEDULE

FRENCH IMMERSION II

9:30-10:00	<b>Orientation Check-In</b> C-103 6, rue du Colonel Combes 75007 Paris
10:30-11:00	<b>French Placement Test</b> C-302
11:00-11:30	<b>French Immersion Introduction Session</b> C-104
11:30-12:00	<b>Safety in Paris</b> C-102
12:00-13:00	<b>Lunch in the Amex Café</b>
13:00-14:00	<b>Mastering the Métro</b>
14:00-15:00	<b>Paris Inside Out</b> C-102
15:00-16:00	<b>Housing Information Session</b> C-102
16:00-16:30	<b>Introduction to Student Affairs and Cultural Programs</b> C-102
16:30-17:30	<b>Campus Tour</b>
17:30-18:30	<b>Welcome Reception</b> C-104
18:30-20:00	<b>Dinner with your Student Advisor</b>
20:30-21:30	<b>Boat Ride on the Seine to Discover Paris</b>

JULY 3-WEEK SESSION

10:00-10:30	<b>Orientation Check-In</b> C-103 6, rue du Colonel Combes 75007 Paris
11:00-11:30	<b>Q&amp;A</b> C-102
11:30-12:00	<b>Safety in Paris</b> C-102
12:00-13:00	<b>Mastering the Métro</b> Meet in C-102
13:00-14:00	<b>Lunch in the Amex Café</b>
14:00-15:00	<b>Paris Inside Out</b> C-102
15:00-16:00	<b>Housing Information Session</b> C-102
16:00-16:30	<b>Introduction to Student Affairs and Cultural Programs</b> C-102
16:30-17:30	<b>Campus Tour</b>
17:30-18:30	<b>Welcome Reception</b> C-104
18:30-20:00	<b>Dinner with your Student Advisor</b>
20:30-21:30	<b>Boat Ride on the Seine to Discover Paris</b>

C: Combes Building

COMMUNICATIONS

Mail

All students at The American University of Paris have a mailbox in the St Dominique building. The boxes are numerical, and you should consult the list posted by the mailboxes to obtain your box number. This list will be posted during the first days of classes. Your mail address, in care of the University, will be as follows:

Your name and mailbox number  
The American University of Paris  
Summer Student  
102 rue St Dominique  
75007 Paris  
FRANCE

You need to check your mailbox regularly since you will frequently receive important messages and information.



HEALTH CONCERNS

If you have health problems during Orientation or the Summer Session, you should consult the Doctor's list in your AUP Handbook or contact the Health Office (01 40 62 05 77) for a referral. All doctors and services on the list speak English.

STUDENT ID CARDS

Student ID cards are made and issued during orientation check-in. This gives access to the University's facilities and is necessary to pass through the Library's turnstile and get access to all the AUP buildings. With the AUP student ID card student discounts are available in Paris: the cinemas, museums, travel, etc.

E-Mail

All AUP students automatically receive an AUP e-mail account provided by the University. Check your AUP email daily at <http://mail.aup.edu>. Your e-mail address is (IDNumber)@aup.edu. The alias is firstname.lastname@aup.edu.

You must check your AUP email regularly as all official messages from AUP will be sent to this email address!

For any IT-related question, you can contact the IT helpdesk at [helpdesk@aup.edu](mailto:helpdesk@aup.edu), call ITS at +33 1 40.62.06.96 or drop by the IT department situated in Passage Landrieu, first floor.

PROBLEMS

If you have financial, health or personal difficulties and need assistance during Orientation or during the Summer Term, you should contact...

**Health Office** (Combes C 502)  
Tel: 01 40 62 05 77

After hours, you may call the University switchboard on Tel: 01.40.62.06.00 and you will be given an emergency number to call.





## LIVING IN PARIS

### BANK ACCOUNTS

Most summer session students do not open bank accounts. However, for those who wish to do so, the office of Student Affairs has further information.

#### Obtaining cash with a credit card or bank card

There are automatic teller machines (ATMs) all over Paris, which accept most major credit cards. However, cards must have a 4-digit pin code in order to work in an ATM. Be aware that most bank and credit cards have daily or weekly limits on the amount withdrawn.

#### Banks near AUP

Société Générale  
106, rue St. Dominique  
Tel: 01.47.53.55.12

LCL (Le Crédit Lyonnais)  
2bis, Avenue Bosquet  
Tel: 01.44.11.30.07

BNP Paribas  
37, Avenue Bosquet  
Tel: 01.44.11.03.20

In case of difficulties with an ATM, request assistance from a teller.

*Note: Banks and credit card companies can charge a fee for transactions made in a foreign currency.*

### CHANGING MONEY

The most convenient places to change money or traveler's checks are at the Bureaux de Change located throughout the city. At all Change offices, expect to get the daily exchange rate. The following change offices have good rates and take no commission.

Change du Claridge  
66, av Champs Elysées, 75008 Paris  
(Métro: Franklin-Roosevelt)  
Mon - Sun: 10:00 - 20:00

APS Change  
30, av de Friedland, 75008 Paris  
(Métro: Charles de Gaulle Etoile)  
Please call 01 45 72 42 62 before going in order to get the best possible rate.  
Mon - Fri: 9:00 - 17:45;  
Sat: 09:00 - 18:30

Comptoir de Change Opéra  
9, rue Scribe, 75009 Paris  
(Métro: Opéra)  
Mon - Fri: 9:00 - 18:00;  
Sat: 9:30 - 17:00

### WIRING MONEY FROM ABROAD

A cash transfer from an overseas sender who has an American Express card takes about one hour.

11, rue Scribe, 75009 Paris  
Tel: 01.53.30.99.00  
(Métro: Opéra)  
Mon - Sat: 9:00 - 18:30

#### Western Union

The sender needs to go to a Western Union agency, pay the amount of money to be wired (and a fee) and get a transfer code. With that code, the recipient can withdraw the money, usually as soon as 10 minutes later, at the following location:

The Post Office  
56 rue Cler, 75007 Paris

You can also call 08.25.00.98.98 for addresses of other Post Offices with a Western Union Service.

### TravelEx Moneygram

This service usually takes as little as ten minutes! The sender goes to any TravelEx office in the world and pays the amount of money to be wired, plus the Moneygram fee. The sender then receives a reference number for the transaction. When the recipient is informed of this number, he/she can collect the money at any TravelEx office. The closest to AUP are:

52, av des Champs Elysées, 75008 Paris  
Tel: 01.42.89.80.33 (Métro: George V)  
Mon - Sat: 9:00 - 22:00;  
Sun: 9:00-21:30

4, boulevard St. Michel, 75006 Paris  
Tel: 01.43.54.35.39 (Métro: St. Michel)  
Mon - Sat: 9:30 - 19:00;  
Sun: 11:00 - 17:30

149 rue de Rivoli, 75001 Paris  
Tel: 01 47 03 49 52 (Métro: Tuileries)  
Mon-Sat: 9:15 - 19:30;  
Sun: 10:45 - 17:45

## CONTACT NUMBERS

**Academic Advising**  
33 (0) 1.40.62.06.57

**Admissions**  
33 (0) 1.40.62.07.20

**Student Accounting Services**  
33 (0) 1.40.62.07.11

**Computer Lab**  
33 (0) 1.40.62.06.51

**Cultural Programs**  
33 (0) 1.40.62.05.96

**Residential Life**  
33 (0) 1.40.62.05.99/97

**Library**  
33 (0) 1.40.62.05.60

**Registrar**  
33 (0) 1.40.62.06.12

**Student Counselor**  
33 (0) 1.40.62.06.43

**Student Affairs**  
33 (0) 1.40.62.06.30

5, boulevard de La Tour-Maubourg  
75007 Paris, France  
Tel + 33 (0)1 40 62 07 20  
Fax + 33 (0)1 47 05 34 32  
admissions@aup.edu